

ACCOUNTING MEMORANDUM

Date: January 31, 2023

From: Tony Peebles

To: Alfred Strother

Subject: Financial Target

With the increasing number of competitors in the area, the company is taking measures to increase sales and obtain a higher financial goal. The accounting department has prepared a financial projection based on the strategy and procedure changes recently implemented.

The management recommends the sales and marketing departments to look into these projections for further analysis and recommendations.

For concerns or clarifications, feel free to approach me.

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Commerce Clearing House



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