



OLIVIA CLARK

Professional Here



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City, State, Country



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EMAIL
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WEBSITE
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SKILLS

Adobe Photoshop



Adobe Illustrator



3D Max



Microsoft Office



HTML & Java Script



After Effect



AWARDS

GRAPHIC DESIGN AWARD

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EDUCATION

UNIVERSITY OF IOA
2008 - 2010

Master of Art

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INSTITUTE OF ART
- 2008

Bachelor of Design

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WORK EXPERIENCE

ENVATO STUDIO
2015 - 2016

Junior Art Director

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PROTOTYPE STUDIO
2015 - 2016

Senior Graphic Designer

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GO-JEK
2010 - 2012

Web Designer

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Resume Template Update Setup

Jonathan Kamin

Resume Template Update Setup:

Basic of Information Technology 10 (A.Y. 2023-24)Onward GBP Editorial,2023-05-20 With the ever growing speed and gargantuan computer memory Information Technology has become a domain which now has quite a number of subfields within it including AI and Data Science We have restricted ourselves only to Information Technology in this book but the software also keeps improving Now it is not just about a better software in a computer but the software and hardware both getting optimised With this end in mind this book titled Basics of Information Technology for Class 10 Subject Code 402 has been designed This book fulfills all the needs and requirements of the latest syllabus released by CBSE It additionally comprises the recommendations of the National Education Policy 2020 which focuses on the development of critical thinking life skills problem solving skills experiential learning etc Salient Features of the Book As per the latest curriculum and examination pattern prescribed by the CBSE New Delhi The book is divided into two sections Part A deals with Employability Skills This part comprises chapters like Communication Skills II Self Management Skills II ICT Skills II Entrepreneurial Skills II and Green Skills II These chapters cater to the acquisition of soft skills among the students readers of this book Part B deals with the Subject Specific Skills It consists of four units Digital Documentation Advanced Electronic Spreadsheet Advanced Database Management System and Web Applications and Security The first three units of Part B are based on OpenOffice software suite They are technical in nature The version of this application used is OpenOffice 4.1.7 These chapters of Part B use Writer Calc and Base respectively Chapter Specific Features Chapter content meets the requirements of tech savvy students Activity provides a useful way to check the knowledge given practically Fact gives an interesting historical fact related to the concept Did You Know provides an interesting piece of knowledge to get the students interested Summary sums up the key concepts given in each chapter Every chapter has its accompanying exercise Also each unit ends with a Question Bank consisting of competency based questions very short short long answer questions etc Video Lectures Chapterwise video lectures are given to enable the students to understand better In order to access videos Download Merit Box Android App from Playstore Scan the QR code given in the chapter to watch the videos through the MERIT Box Android Mobile App Online Support E books for teachers only Teacher's Resource Book Overview of the chapters Lesson plans Answers to the exercises We hope that this book will meet the needs and requirements of the students as well as feed the intellectual curiosity of the readers Any suggestions for further improvement of the books will be welcomed Authors

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Developer's Guide Mike Jennett,2001 Build powerful database driven Web sites using this comprehensive and hands on developer s guide Use Frontpage 2002 with DHTML integrate Office functionality use with ASP and more For creating and designing cutting edge Web sites this is the ultimate guide to Frontpage 2002 This book will help users build sophisticated Web sites and intranets with FrontPage 2002 integrate Office functionality with FrontPage to create seamless intranets and master advanced scripting XML Active X controls and Active Server Pages **The ABCs of Word 97** Guy Hart-Davis,1997

Word this book covers basic elements of the software but focuses on providing clear and concise instructions for using Word s most practical features *Microsoft Office 2010 Demystified* Karin Rex,2011-11-05 It s EASIER than ever to get started with Microsoft Office 2010 Navigate your way around the Microsoft Office 2020 suite without getting lost in too many details

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Learning Microsoft Word 97 Iris Blanc,1997 Written for use with Microsoft s newest word processing application and a component of Office 97 this book s new features include Office Assistant drawing toolbar and graphics filters The CD ROM includes data files multimedia tutorial on browsing and Internet simulations Unique hardcover spiral allows the title to be displayed on the spine **California Bar Journal** ,1994 **The Resume.Com Guide to Writing Unbeatable Resumes**

Warren Simons,Rose Curtis,2003-08-22 The nation's 1 online resume service offers its exclusive advice on how to craft a winning resume The Resume com Guide to Writing Unbeatable Resumes draws upon the author's considerable expertise as well as the vast Resume com database to arm job seekers with Sample resumes for every profession and job category at every level from entrylevel to executive A comprehensive database of keywords arranged by industry Electronic job hunting advice and strategies with tips on how to make any resume stand out online A detailed Before After resume trouble shooting worksheet Job seekers will also find an exciting added value with this essential text With the purchase of this book they'll be able to receive a free resume consultation with one of Resume com's career consultants

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