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Alice Anne Andress



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David Edward Marcinko,2004 An interdisciplinary team of experts teaches newcomers how to open staff and equip an insurance friendly office for patients and how to raise the capital necessary for it New coverage in the second edition includes How to write a medical office business plan Compliance methods Risk and programs The insurance CPT coding issues Six sigma initiatives Futuristic information technology to track clinical outcomes Treatment results and medical care Physician recruitment

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Glencoe Administrative Procedures for Medical Assisting: A Patient-Centered Approach Barbara Ramutkowski, Abdulai Barrie, Cindy Keller, Laurie Dazarow, Cindy Abel, 1998-08-28 Students learn the skills necessary to become a multiskilled front office medical assistant All of the step by step procedures are fully illustrated so students can learn proper technique Trains students on medical office administrative procedures and equipment Each chapter begins with an outline of topics a list of chapter objectives key terms and a list of 1997 AAMA Role Delineation Study Areas of Competence covered in that chapter so students know where to focus their attention as they read and study Questions and activities at the end of every chapter help students measure their progress every step of the way

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