

RECRUITMENT TRACKER

RECRUITMENT TRACKER

Lead Name	First Name	Last Name	Position Applied	Department Applied	HR Manager	Previously Contacted	Previously Contacted Position	Recruiting Source	Current Status	Current Status Description	Current Lead Status	Candidate Result	Job Offer Accepted or Rejected	Communication Status
John	John	Smith	Accounting Manager	Accounting	John	John Doe	John	Accounting Manager	Initial	Not Yet	Not Yet	Not Yet	Not Yet	Not Yet
John	John	Smith	Manager	Accounting	John	John Doe	John	Manager	Initial	Not Yet	Not Yet	Not Yet	Not Yet	Not Yet
John	John	Smith	Virtual Assistant	Customer Service	John	John Doe	John	Virtual Assistant	Initial	Not Yet				
John	John	Smith	Virtual Assistant	Customer Service	John	John Doe	John	Virtual Assistant	Initial	Not Yet	Not Yet			
John	John	Smith	Engineering Manager	Engineering	John	John Doe	John	Engineering Supervisor	Initial	Not Yet	Not Yet			
John	John	Smith	IT Manager	IT	John	John Doe	John	IT Manager	Initial	Not Yet	Not Yet	Not Yet	Not Yet	Not Yet
John	John	Smith	Junior Engineer	Engineering	John	John Doe	John	Junior Engineer	Initial	Not Yet				
John	John	Smith	Accounting Manager	Accounting	John	John Doe	John	Accounting Manager	Initial	Not Yet	Not Yet	Not Yet	Not Yet	Not Yet
John	John	Smith	Manager	Accounting	John	John Doe	John	Manager	Initial	Not Yet	Not Yet	Not Yet	Not Yet	Not Yet
John	John	Smith	Virtual Assistant	Customer Service	John	John Doe	John	Virtual Assistant	Initial	Not Yet				
John	John	Smith	Virtual Assistant	Customer Service	John	John Doe	John	Virtual Assistant	Initial	Not Yet	Not Yet			
John	John	Smith	Engineering Manager	Engineering	John	John Doe	John	Engineering Supervisor	Initial	Not Yet	Not Yet			
John	John	Smith	IT Manager	IT	John	John Doe	John	IT Manager	Initial	Not Yet	Not Yet	Not Yet	Not Yet	Not Yet
John	John	Smith	Junior Engineer	Engineering	John	John Doe	John	Junior Engineer	Initial	Not Yet				
John	John	Smith	Accounting Manager	Accounting	John	John Doe	John	Accounting Manager	Initial	Not Yet	Not Yet	Not Yet	Not Yet	Not Yet
John	John	Smith	Manager	Accounting	John	John Doe	John	Manager	Initial	Not Yet	Not Yet	Not Yet	Not Yet	Not Yet
John	John	Smith	Virtual Assistant	Customer Service	John	John Doe	John	Virtual Assistant	Initial	Not Yet				
John	John	Smith	Virtual Assistant	Customer Service	John	John Doe	John	Virtual Assistant	Initial	Not Yet	Not Yet			
John	John	Smith	Engineering Manager	Engineering	John	John Doe	John	Engineering Supervisor	Initial	Not Yet	Not Yet			
John	John	Smith	IT Manager	IT	John	John Doe	John	IT Manager	Initial	Not Yet	Not Yet	Not Yet	Not Yet	Not Yet



Personnel Recruiting Spreadsheet Tracking

Arthur D. Rosenberg,David V. Hizer

Personnel Recruiting Spreadsheet Tracking:

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FEATURES OF THE SEVENTH EDITION Chapters organized according to the Harvard Framework Complete revision and updating of all chapters Inclusion of the latest sector developments Focus on contemporary HR practices Introduction of new HR models illustrations and practical examples Integration of Indian case studies in each chapter

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