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OFFICE SURVIVAL GUIDE



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Office Survival Guide

Sam Choo



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a truly invaluable collection of tips and hints to help cope with the daily ups and downs of office life **The Office Survival Guide** Sam Choo, Let's face it your biggest work headaches rarely come from the tasks on your to do list They come from people The interrupters The micromanagers The drama starters The ones who make a regular day feel like an emotional obstacle course This witty practical guide gives you smart simple strategies to deal with 13 of the most common difficult coworker types without losing your cool your voice or your sanity From passive aggressive teammates to boundary crossing oversharers you'll learn how to spot the patterns respond with confidence and protect your peace like a pro Whether you're new to the workplace or just tired of office nonsense this book will help you rise above the chaos with clarity class and a whole lot more calm The Ultimate Home Office Survival Guide Sunny Baker, Kim Baker, 1998 Provides advice for both entrepreneurs and at home workers including tips on motivation organization marketing and taxes *The Workplace ZOMBIE SURVIVAL Guide* A. W. Smith, 2013-08-21 When zombies attack will you be at home or at work Mostly likely 56% of the time in fact you'll be at work You will need this indispensable office guide to prepare you your office and your coworkers for survival One of the best researched and easy to follow Zombie Survival guides out there AND this one has a twist This guide will teach you how to survive using only items found in your office environment This essential guide is crammed with insightful instructions little known facts battle tactics and how to's for battling the coming Zombie infestation while you're at work using only the items found in your office As essential in your office as the water cooler or the bathroom and maybe even your computer or the waiting room Learn the roles you and your coworkers need to play to survive a zombie office attack Who knows you just might be the Designated Office Ninja Of course you could be the office Dave there is always a Dave

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