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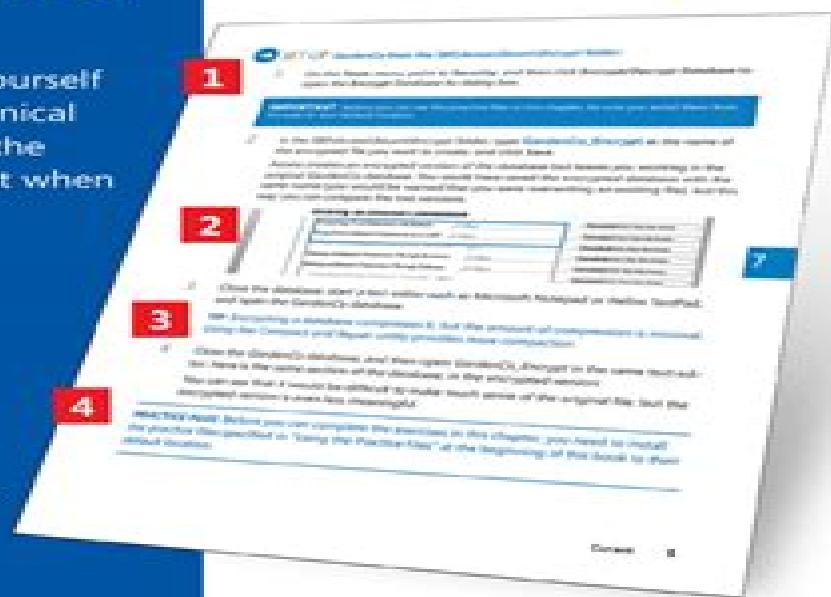
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**Robert Sottilare, Arthur
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to create diagrams and helps you to learn additional functionalities. The proceeding tutorials will help you to work with various types of diagrams that can be created using Visio. Get used to the User Interface. Learn to create Basic flow charts. Use themes and backgrounds. Validate and publish diagrams. Create Brainstorming diagrams. Create Organizational Charts and Pivot diagrams. Import external data. Link external data to the diagram. Create Data graphics. Create Calendars and Timelines. Create Detailed Network Diagrams. Download Exercise files from <http://tutorialbooks.weebly.com>

Exam Prep for Microsoft Visio 2013 Step by Step Just the Facts 101, 2019-08-18 Your text simplified as the essential facts to prepare you for your exams. Over 2 000 highly probable test items. *Microsoft Visio 2013 Introduction Quick Reference* Beezix, 2013-02-07 Laminated quick reference guide showing step by step instructions and shortcuts for how to use Microsoft Visio 2013. The following topics are covered: Creating a New Document, Enabling Autorecovery of Files, Adding Shapes to a Drawing, Selecting Multiple Shapes, Adding Editing Text on a Shape, Line vs Box Shapes, Formatting Shapes and Text Using Themes, Moving, Copying and Resizing Shapes, Rotating, Flipping, Aligning Shapes, Distributing Shapes Using Enhanced Alignment and Distributing Features, Creating Groups, Stencils, Opening, Closing, Creating, Saving, Adding Your Shapes to a Stencil, Using Quick Shapes, Copying Master Shapes to a Stencil, Using a Connector from a Stencil, Using the Connector Tool, Using AutoConnect Point to Point or Dynamic Glue, Gluing 2 D Shapes, Adding your Own Connection Points, Changing Connection Point Types, Creating, Modifying Layers, Assigning Shapes to Layers, Using Guides, Setup Printer, Paper vs Drawing Page, Shortcut to Working with Pages, Adding, Deleting, Reordering, Renaming, Duplicating, Quick Editing with Panes, Pan and Zoom Drawing Explorer, Shape Data Size and Position. Also includes a list of keyboard shortcuts. *Microsoft Visio 2016 Step By Step* Scott A. Helmers, 2015-12-16 The quick way to learn Microsoft Visio 2016. This is learning made easy. Get more done quickly with Visio 2016. Jump in wherever you need answers, brisk lessons and colorful screenshots show you exactly what to do step by step. Get results faster with starter diagrams. Diagram processes, organizations, networks and datacenters. Add styles, colors and themes. Enhance diagrams with data driven visualizations. Link to external data sources, websites and documents. Add structure to diagrams with containers, lists and callouts. Validate flowchart, swimlane and BPMN diagrams. Collaborate and publish with Visio Services and Microsoft SharePoint 2016. Look up just the tasks and lessons you need.

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