

Terminology and Skills

2. MS Word & Power Point
3. Excel



05/03/2024

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1. Introduction to Excel, Word and PowerPoint: <https://www.gfmer.ch/Informatics/Presentations/postgrad2005/presentation.pdf>
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3. Introduction to Microsoft Excel: https://www2.kimep.kz/bcb/teachers/~vlasov/BCA/excel/Introduction_Excel.ppt

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Microsoft Office Tutorials Guide

Tobias Bleicker



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