

Modern Manual Template

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Free Modern Manual Template!

Consist of 10 Pages



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G23 Phone
Product Manual

Qcate Tech

- Digital Camera
- The G23 Phone is a great addition to your collection of phones.
- Please read the phone and its accessories frequently and carefully.

Usage Instructions

1. Use only authorized accessories and chargers in the phone and its accessories.
2. Do not disassemble or attempt to disassemble the phone or its accessories.
3. When using the phone for extended periods of time, use a screen protector.
4. Adjust the display brightness to avoid excessive battery power.
5. Avoid using the phone while driving your vehicle for your safety.

Battery Safety Instructions

1. Charge the G23 Phone with the recommended charger and power adapter.
2. Do not expose the phone to water, moisture, and direct sunlight.
3. If you notice any signs of a screen, immediately press and hold the power button.
4. Turn off the phone or switch it off to prevent overheating.
5. Do not attempt to replace the battery with different service centers or tools.

PACKED CONTENTS

Items included in the package:
What you receive with G23 Phone are:

- G23 Phone
- Charging Adapter
- G23 Hand Strap
- Headphones
- Micro-SIM Slot
- Quick Start Guide
- Warranty Card

Checking for Damage

Before using the G23 Phone, ensure that package if you find any damage or the customer support for assistance. Note: Transportation of the phone is under the responsibility of the customer.

Customer Support

Important and Related Links

- Returning defective items. You can return the G23 Phone's items via the website with the defect's note.
- Insuring the battery and the items. It is the customer's responsibility.

Microsoft Templates For Writing Manuals

TeachUcomp

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Rearranging and Resizing Report Columns 7 Memorizing a Report 8 Memorized Report Groups 9 Printing Reports 10 Batch Printing Forms 11 Exporting Reports to Excel 12 Saving Forms and Reports as PDF Files 13 Comment on a Report 14 Process Multiple Reports 15 Scheduled Reports Using Graphs 1 Using Graphs 2 Company Snapshot Customizing Forms 1 Creating New Form Templates 2 Performing Basic Customization 3 Performing Additional Customization 4 The Layout Designer 5 Changing the Grid and Margins in the Layout Designer 6 Selecting Objects in the Layout Designer 7 Moving and Resizing Objects in the Layout Designer 8 Formatting Objects in the Layout Designer 9 Copying Objects and Formatting in the Layout Designer 10 Adding and Removing Objects in the Layout Designer 11 Aligning and Stacking Objects in the Layout Designer 12 Resizing Columns in the Layout Designer Estimating 1 Creating a Job 2 Creating an Estimate 3 Duplicating Estimates 4 Invoicing From Estimates 5 Updating Job Statuses 6 Inactivating Estimates 7 Making Purchases for a Job 8 Invoicing for Job Costs 9 Using Job Reports Time Tracking 1 Tracking Time and Printing a Blank Timesheet 2 Weekly Timesheets 3 Time Enter Single Activity 4 Invoicing from Time Data 5 Using Time Reports 6 Tracking Vehicle Mileage 7 Charging Customers for Mileage Payroll 1 The Payroll Process 2 Creating Payroll Items 3 Setting Employee Defaults 4 Setting Up Employee Payroll Information 5 Creating Payroll Schedules 6 Creating Scheduled Paychecks 7 Creating Unscheduled Paychecks 8 Creating Termination Paychecks 9 Voiding Paychecks 10 Tracking Your Tax Liabilities 11 Paying Your Payroll Tax Liabilities 12 Adjusting Payroll Liabilities 13 Entering Liability Refund Checks 14 Process Payroll Forms 15 Tracking Workers Compensation Using Credit Card Accounts 1 Creating Credit Card Accounts 2 Entering Credit Card Charges 3 Reconciling and Paying Credit Cards Assets and Liabilities 1 Assets and Liabilities 2 Creating and Using an Other Current Asset Account 3 Removing Value from Other Current Asset Accounts 4 Creating Fixed Asset Accounts 5 Creating Liability Accounts 6 Setting the Original Cost of Fixed Assets 7 Tracking Depreciation 8 The Fixed Asset Item List Equity Accounts 1 Equity Accounts 2 Recording an Owner's Draw 3 Recording a Capital Investment Writing Letters With QuickBooks 1 Using the Letters and Envelopes Wizard 2 Editing Letter Templates Company Management 1 Viewing Your Company Information 2 Setting Up Budgets 3 Using the To Do List 4 Using Reminders and Setting Preferences 5 Making General Journal Entries 6 Using Payment Reminders 7 Receipt Management Using QuickBooks Tools 1 Company File Cleanup 2 Exporting and Importing List Data Using IIF Files 3 Advanced Importing of Excel Data 4 Updating QuickBooks 5 Using the Calculator 6 Using the Portable Company Files 7 Using the Calendar 8 The Income Tracker 9 The Bill Tracker 10 The Lead Center 11 Moving QuickBooks Desktop Using the Migrator Tool Using the Accountant's Review 1 Creating an Accountant's Copy 2 Transferring an Accountant's Copy 3 Importing Accountant's 4 Removing Restrictions Using the Help Menu 1 Using Help **QuickBooks Desktop Pro 2020 Training Manual Classroom in a Book** TeachUcomp
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