

## Root Cause Analysis Template

- For information about Root Cause Analysis, visit [www.mindtools.com/in/RCA](http://www.mindtools.com/in/RCA).

Issue				Likely Root Cause			Possible Solutions					
Description	Source	Criticality		Description	Likelihood	Information	Description	Risk			Measure of Success	
		Level (High/ Medium/ Low)	Relationship		High/ Medium/ Low	Traits to Clarify		Description	Likelihood	Mitigation	Test	Results
Client not aware of project status	Client	Medium	Owner's effect: delivery but damaging the account	Status reports not being issued weekly because of lack of info from Project Mgr	High	Check with Program Office	Simplify info required for report to less time-consuming for PM to supply	Client feels report lacks detail	Medium	Agree details required for new report with client	Check with client after four weeks	TBA

# Mini Root Cause Analysis Guide

**Bjørn Andersen, Tom Natland  
Fagerhaug**

## Mini Root Cause Analysis Guide:

Root Cause Analysis Handbook ABS Consulting, Lee N. Vanden Heuvel, Donald K. Lorenzo, Laura O. Jackson, Walter E. Hanson, James J. Rooney, David A. Walker, 2014-10-01 Are you trying to improve performance but find that the same problems keep getting in the way? Safety, health, environmental, quality, reliability, production, and security are at stake. You need the long term planning that will keep the same issues from recurring. Root Cause Analysis Handbook: A Guide to Effective Incident Investigation is a powerful tool that gives you a detailed step by step process for learning from experience. Reach for this handbook any time you need field tested advice for investigating, categorizing, reporting, and trending and ultimately eliminating the root causes of incidents. It includes step by step instructions, checklists, and forms for performing an analysis and enables users to effectively incorporate the methodology and apply it to a variety of situations. Using the structured techniques in the Root Cause Analysis Handbook, you will understand why root causes are important. Identify and define inherent problems, collect data for problem solving, analyze data for root causes, generate practical recommendations. The third edition of this global classic is the most comprehensive all in one package of book, downloadable resources, color coded RCA map, and licensed access to online resources currently available for Root Cause Analysis (RCA). Called by users the best resource on the subject and in a league of its own. Based on globally successful proprietary methodology developed by ABS Consulting, an international firm with 50 years experience in 35 countries, Root Cause Analysis Handbook is widely used in corporate training programs and college courses all over the world. If you are responsible for quality, reliability, safety, and/or risk management, you'll want this comprehensive and practical resource at your fingertips. The book has also been selected by the American Society for Quality (ASQ) and the Risk and Insurance Society (RIMS) as a must have for their members.

*School Leader's Guide to Root Cause Analysis* Paul Preuss, 2013-09-27 Don't jump from problem to solution without first investigating root causes. This book helps you more accurately focus on school improvement issues so you can avoid wasting precious time and resources. It is clearly written, contains lots of real examples, and is presented in a style and format designed for the non-expert. It will help you make decisions which will improve learning for all students.

*The PROACT® Root Cause Analysis* Kenneth C. Latino, Mark A. Latino, Robert J. Latino, 2020-09-10 Root Cause Analysis or RCA. What is it? Everyone uses the term, but everyone does it differently. How can we have any uniformity in our approach, much less accurately compare our results if we're applying different definitions? At a high level, we will explain the difference between RCA and Shallow Cause Analysis because that is the difference between allowing a failure to recur or dramatically reducing the risk of recurrence. In this book, we will get down to basics about RCA: the fundamentals of blocking and tackling and explain the common steps of any investigative occupation. Common investigation steps include: Preserving evidence, data, not allowing hearsay to fly as fact, Organizing an appropriate team, minimizing potential bias, Analyzing the events, reconstructing the incident based on actual evidence, Communicating findings and recommendations, ensuring effective recommendations.

are actually developed and implemented Tracking bottom line results ensuring that identified meaningful metrics were attained We explore Why don t things always go as planned When our actual plans deviate from our intended plans we usually experience some type of undesirable or unintended outcome We analyze the anatomy of a failure undesirable outcome and provide a step by step guide to conducting a comprehensive RCA based on our 3 decades of applying RCA as we have successfully practiced it in the field This book is written as a how to guide to effectively apply the PROACT RCA methodology to any undesirable outcome is directed at practitioners who have to do the real work focuses on the core elements of any investigation and provides a field proven case as a model for effective application This book is for anyone charged with having a thorough understanding of why something went wrong such as those in EH S maintenance reliability quality engineering and operations to name just a few

*Failure Mode and Effects Analysis (FMEA) for Small Business Owners and Non-Engineers* Marcia M. Weeden, 2015-11-28 This book is intended for small business owners and non engineers such as researchers business analysts project managers small non profits community groups religious organizations and others who want an assessment tool that can provide methods for identifying the areas or actions that may be at risk for failure ranking the risks that they may be facing and determining the degree of threat being faced While an FMEA is a tool of reliability engineering this book sidesteps the complex approach that reliability engineering can take therefore it does not cover all aspects and applications of an FMEA This book provides sufficient information about FMEAs without requiring the expertise of an engineer or statistical analyst to establish specifications and for making cost effective informed decisions FMEAs are valuable for developing policies and standard operating procedures SOPs developing system design and process requirements that eliminate or minimize the likelihood of failures developing designs methods and test systems to ensure that errors or failures are automatically corrected errors or failures are flagged for correction the potential for errors or failures have been eliminated or risks are reduced to acceptable levels developing and evaluating of diagnostic systems and helping with design choices trade off analysis

*Handbook of Reliability, Availability, Maintainability and Safety in Engineering Design* Rudolph Frederick Strelberg, 2009-02-17 The Handbook of Reliability Availability Maintainability and Safety in Engineering Design studies the combination of various methods of designing for reliability availability maintainability and safety as well as the latest techniques in probability and possibility modeling mathematical algorithmic modeling evolutionary algorithmic modeling symbolic logic modeling artificial intelligence modeling and object oriented computer modeling The book encompasses both a depth of research into engineering design methods and techniques and a breadth of research into the concept of integrity in engineering design These topics add significant value to the theoretical expertise and practical experience of process chemical civil mechanical electrical and electronic engineers by considering process engineering design from the point of view of what should be achieved to meet criteria for designing for reliability availability maintainability and safety

*Industrial Problem-Solving Handbook* Mohammed Hamed Ahmed

Soliman,2025-08-25 Unlock the secrets to solving industrial challenges efficiently with Industrial Problem Solving Practical Tools and AI Driven Methods for Engineers and Managers This comprehensive guide equips professionals with actionable strategies structured methodologies and modern AI powered techniques to identify analyze and eliminate process inefficiencies Inside this handbook you ll discover Structured Problem Solving Approaches DMAIC Six Sigma A3 Problem Solving Toyota Design of Experiments DOE Kaizen and more Root Cause Analysis Tools 5 Whys Pareto Analysis Fault Tree Analysis Fishbone Diagrams Data Driven Methods How AI and advanced analytics can accelerate problem identification and optimization Practical Case Studies Real world industrial examples demonstrate how these techniques solve complex issues efficiently Step by Step Guides Templates checklists and actionable steps to implement immediately in manufacturing operations and engineering environments Whether you re a process engineer production manager industrial consultant or operations leader this book bridges classical problem solving methods with modern AI driven approaches to deliver measurable results Turn challenges into opportunities reduce waste improve quality and drive continuous improvement across your organization Empower yourself and your team to solve problems faster smarter and more effectively one structured approach at a time *The laboratory guide; a manual of practical chemistry for colleges and schools, specially arranged for agricultural students* Arthur Herbert Church,1888 **The Laboratory Guide** Arthur Herbert Church,1874

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broad range of scope persistence and severity across different industries Some problems cause minor nuisances others leads to loss of customers or money others yet can be a matter of life and death The purpose of this pocket guide is to provide you with easily accessible knowledge about the art of problem solving with a specific focus on identifying and eliminating root causes of problems Root cause analysis is a skill that absolutely everybody should master irrespective of which sector you work in what educational background you have and which position in the organization you hold The content in this little pocket guide can contribute to disseminating this skill a little further in the world Guide to the Software Engineering

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Wu,2013-02-13 Selected peer reviewed papers from the 2012 International Conference on Environmental and Materials Engineering EME 2012 December 9 10 2012 Seoul Korea

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**Embracing the Entire Range of Scientific and Allied Sciences** Albert Henry Buck,1887 *Small Fruit Recorder and Cottage Gardener* ,1875 **The Six Sigma Performance Handbook** Praveen Gupta,2005 Publisher s Note Products purchased from Third Party sellers are not guaranteed by the publisher for quality authenticity or access to any online entitlements included with the product Written with managers not statisticians in mind this reference shows readers how to statistically evaluate a Six Sigma program identify problems and make tailor made adjustments to get the desired results and revitalize a program Profits in tough times require prioritization and focus If properly managed Six Sigma methods can deliver dramatic improvement by increasing manufacturing and process efficiencies But nearly 60% of all corporate Six Sigma initiatives fail to yield the desired results often companies take the fighting fires approach to business and do not take time to understand what the data in telling them which is why many Six Sigma projects fail The high visibility of the Six Sigma Initiative has corporate executives committing to significant investment in resources often without any tangible improvement in profitability a fact neglected by most Six Sigma books Written with Green belts and managers in mind this reference shows readers how to statistically evaluate a Six Sigma program identify problems and make tailor made adjustments to get the desired results and revitalize a program

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