

A TOOLKIT FOR COLLEGE PROFESSORS



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Jeffrey L. Buller,Dianne M. Reeves

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Best Practices for Faculty Search Committees Jeffrey L. Buller, 2016-12-27 The essential guidebook for effective faculty hiring committees Best Practices for Faculty Search Committees presents a clear direct action plan for faculty and administration involved in hiring Written by a veteran university administrator this book lays out a step by step process for selecting the right candidate for the job Practical guidance on application review interviewing and evaluation walks you through established and effective methods while case studies and examples from a variety of institutions provide insight into real world implementation Whether you're serving on a faculty search committee for the first time or simply seeking a more efficient route to the best candidate this book provides invaluable guidance that can streamline the search and selection process Tenure track and long term opportunities don't come about every day so it's essential for hiring committees to make the correct choice While the search process may be codified to an extent by your institution there is still plenty of room for error or misjudgment this book helps you keep the process on track and moving forward until the best candidate is identified Develop criteria for efficient and informative application review Conduct in depth interviews that provide a clear picture of fit Evaluate final candidates on the most pertinent points for the job Most faculty search resources are technical in nature with little guidance on getting the job done properly and efficiently best practices tend to be unwritten and frequently verge into habit rather than critically evaluated method Best Practices for Faculty Search Committees provides clear concise concrete guidance for a more efficient effective and successful candidate search

Managing Time and Stress Jeffrey L.

Buller, 2018-09-30 The book provides a concise guide to how academic leaders can manage their time more efficiently and thus better cope with the stresses of their position Rather than focusing on theory or the causes of time and stress pressures for college administrators today the book focused on field tested approaches for achieving more of one's priorities and for dealing with the pressures of academic leadership positions Academic leaders already know why they're running short of time and feeling stressed they don't want more analysis and theory but rather insights into how they can make things better The book is designed for use by individual academic leaders administrative teams in a retreat leadership workshops or training programs and courses in higher education leadership

World-Class Fundraising Isn't a Solo Sport Jeffrey L.

Buller, Dianne M. Reeves, 2016-12-19 An African proverb says If you want to travel fast travel alone If you want to travel far travel together World Class Fundraising Isn't a Solo Sport is about how to travel far in the world of academic development It provides practical field tested strategies for building strong academic development teams Using realistic case studies and innovative tools designed specifically for use in higher education the book serves as an operations manual for how faculty members academic administrators or development officers can best work together to achieve their fundraising goals

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studies scenarios practical advice and problem solving activities this book offers college professors a valuable resource for excelling in the classroom lab studio library and beyond From teaching effectively to promoting student success facilitating collegiality with their peers conducting research applying for tenure and promotion and many other areas relevant to academic life today A Toolkit for College Professors helps faculty members achieve their goals and avoid common pitfalls along the way

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