





# NAME SURNAME

Your professional profile is a brief overview of your personal traits, accomplishments, and attributes that you present to a potential employer. To maximize its effectiveness, it should be concise yet inclusive, and customized to the job you are seeking.

## CONTACT

-  123-456-7890
-  yourname@domain.com
-  LinkedIn.com/yourname
-  123 Your St., Your City

## SKILLS

- Communication
- Adaptability
- Teamwork
- Problem-solving
- Time management

## EDUCATION

**YOUR DEGREE/MAJOR  
HERE**  
Institution Name  
Location  
2000 - 2000

**YOUR DEGREE/MAJOR  
HERE**  
Institution Name  
Location  
2000 - 2000

## CERTIFICATIONS

**CERTIFICATION #1**  
School/State  
Year

**CERTIFICATION #2**  
School/State  
Year

## WORK EXPERIENCE

**YOUR JOB TITLE** MONTH, 2000 - Present

Company name, Location

- Focus on relevant positions and quantify your accomplishments with specific numbers and results.
- Use strong action verbs to describe your responsibilities and emphasize your contributions to your previous employers.
- Tailor your language and formatting to the job description and industry, and avoid including irrelevant information.
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**Brian E. Howard**



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**InfoWorld** , 2002-11-18 InfoWorld is targeted to Senior IT professionals Content is segmented into Channels and Topic Centers InfoWorld also celebrates people companies and projects

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