

# Microsoft PowerPoint 2016

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Joan Lambert



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Wilson,2017-01-10 Whether you're upgrading from a previous version or using it for the first time this book will guide you through Microsoft PowerPoint 2016 step by step to help you understand the software more quickly and easily Great for beginners a computing class or as an update Step by step visual approach to help you quickly master Microsoft PowerPoint Plenty of full color illustrated screenshots and photographs to help you Presented in an easy and simple to read format written in jargon free English Learn how to use and navigate PowerPoint 2016 the latest update to Microsoft's Presentation

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