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# HBR Guide to

## Leading Teams

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**Harvard Business Review**

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*HBR Guide to Leading Teams (HBR Guide Series)* ,2015-07-07

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Mary Shapiro,2015-06-16 Great teams don t just happen How often have you sat in team meetings complaining to yourself Why does it take forever for this group to make a simple decision What are we even trying to achieve As a team leader you have the power to improve things It s up to you to get people to work well together and produce results Written by team expert Mary Shapiro the HBR Guide to Leading Teams will help you avoid the pitfalls you ve experienced in the past by focusing on the often neglected people side of teams With practical exercises guidelines for structured team conversations and step by step advice this guide will help you Pick the right team members Set clear smart goals Foster camaraderie and cooperation Hold people accountable Address and correct bad behavior Keep your team focused and motivated

### Managing Teams in the Hybrid Age: The HBR Guides Collection (8 Books)

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Harvard Business Review,2021-08-03 Break down the barriers to effective collaboration For cross functional projects to work you need to bring together diverse ideas and resources from across your organization But office politics conflicting objectives and lack of clear authority can get in the way The HBR Guide to Collaborative Teams provides practical tips and advice to help you collaborate more effectively Whether you re leading your own direct reports or building a talented group from disparate parts of your organization you ll discover how to align others goals and skills so you can solve problems as a team and deliver great results You ll learn to Develop a shared purpose Bust departmental silos Lead employees who don t report to you Overcome conflict and turf wars

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*Think Like a Curator* Donna R. Braden, 2025-04-01

Most history museums large and small indoor and outdoor have a staff member with the title of curator or at minimum have tasks that can be classified as curator's work But understanding what is involved in doing this work is more complicated than it seems This book will help you to think like a curator Written by an author who has spent 45 years doing this type of work at one of the largest history museums in the country this book guides the reader through curatorial methodology in today's world with topics that include reading objects shaping collections engaging in rigorous research the curatorial role in exhibitions and historic site interpretation the basics of curatorial writing and curators as leaders It gives special focus to applying DEAI lenses as well as aligning with institutional mission and goals incorporating audience perspectives and using conceptual and systems thinking Both succinct and substantial this book includes easy explanations step by step process guides practical tips real life examples activities and source lists

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must first envision the results you want and then determine what strengths and capabilities you'll need to achieve them. Don't add another team member who excels at the same thing. 2. The best teams are made up of a variety of people with complementary skills who are committed to a common purpose, set of performance goals and approach. 3. The larger the team, the more difficult it is to find meeting times, the longer it takes to make decisions and the tougher it is to manage information and work flow. So bring together the smallest number of people necessary to provide the skills and perspectives you need. 4. To reevaluate your team, list the skills and types of expertise you'll need to tackle the team's responsibilities. Then identify the fewest number of people who can cover most of those requirements.

**Harvard Business Review, 2005 HBR Guides to Performance Management Collection (4 Books) (HBR Guide Series)** Harvard Business Review, Mary

Shapiro, 2017-12-05 If you manage a team, you need to be able to measure and manage their performance. From establishing a performance review cycle and building toward your year end assessment to providing individual feedback and coaching and establishing group cohesion and accountability, this collection teaches you the skills you need to inspire your team to greater success. This specially priced four volume set includes books from the HBR Guide series on the topics of Performance Management, Coaching Employees, Delivering Effective Feedback and Leading Teams. You'll learn how to set and adapt employee and team goals, assess performance fairly, coach your employees through tough situations, react calmly if someone gets defensive when you deliver feedback, create plans for individual development, rethink how you use performance ratings, avoid burnout on your team, foster group camaraderie and cooperation, hold your team accountable, arm yourself with the advice you need to succeed on the job with the most trusted brand in business. Packed with how-to essentials from leading experts, the HBR Guides provide smart answers to your most pressing work challenges.

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**HBR Guide to Coaching Employees (HBR Guide Series)** Harvard Business Review, 2014-11-18 Help your employees help themselves. As a manager in today's business world, you can't just tell your direct reports what to do. You need to help them make their own decisions, enable them to solve tough problems and actively develop their skills on the job. Whether you have a star on your team who's eager to advance, an underperformer who's dragging the group down, or a steady contributor who feels bored and neglected, you need to coach them. Help shape their goals and support their efforts to achieve them. In the HBR Guide to Coaching Employees, you'll learn how to create realistic but inspiring plans for growth, ask the right questions to engage your employees in the development process, give them room to grapple with problems and discover solutions, allow them to make the most of their expertise while compelling them to stretch and grow, give them feedback they'll actually apply, balance coaching with the rest of your workload, arm yourself with the advice you need to succeed on the job from a

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