



- Sleek, new design
- Mail previewers
- Weather bar in Calendar
- Social connectors for richer contact views
- Full Exchange support
- Integrates with Lync
- Peeks give quick access to contacts, calendar, and tasks
- Conversation view
- Quick actions
- Mailbox cleanup tools

Additional Change	Description
Attachment Reminder	<p>Before an email message is sent, Outlook 2013 can detect if an attachment was omitted from the message and notify the user. Users can turn off the Attachment Reminder in Outlook 2013 by selecting Don't show this message again in the Attachment Reminder dialog box or by going to File/Options, Mail and under Send messages, selecting Warn me when I send a message that may be missing an attachment.</p> <p>Note: This feature is only available in the English version of Outlook.</p>
Add-in Resiliency	<p>To make Outlook more resilient, by default, Outlook 2013 turns off any add-in that adversely affects performance, resiliency, or reliability of Outlook. Users can view and re-enable add-ins by going to File, View Disabled Add-ins in Outlook 2013. If you, as the IT Administrator, do not want Outlook 2013 to automatically disable an add-in when it affects performance, you can use the Outlook Group Policy template (Outlook 2013 add-in) to set the Group Policy option: List of managed add-ins. You can find this setting under User Configuration/Administrative Templates/Microsoft Outlook 2013/Miscellaneous.</p>

# Microsoft Outlook 2013 Guide Speedy Study Guides Speedy Publishing

**Ying-Ying Zheng**

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