The ChatGPT Cheat Sheet

Act as a [ROLE]

1. Analyst
2. Teacher
3. Marketer
4. Advertiser
5. Mindset Coach
6. Therapist
7. Journalist
8. Inventor
9. Lawyer
10. Ghostwriter
11. Website Designer
12. Best Selling Author
13. Chief Financial Officer
14. Expert Copywriter
15. Prompt Engineer
16. Accountant
17. Project Manager
18. Sports Coach
19. Financial Analyst
20. Full Stack Developer
21. Linux Terminal
22. "Position" Interviewer
23. Excel Sheet
24. Plagiarism Checker
25. Relationship Coach
26. Recruiter
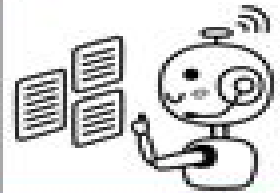27. JavaScript Console

Create a [TASK]

1. Headline
2. Article
3. Essay
4. Book Outline
5. Email Sequence
6. Social Media Post
7. Product Description
8. Cover Letter
9. Blog Post
10. SEO Keywords
11. Summary
12. Video Script
13. Recipe
14. Sales Copy
15. Analysis
16. Ad Copy
17. Web Page

Show as [FORMAT]

1. A Table
2. A List
3. Summary
4. HTML
5. Code
6. Spreadsheet
7. Graphs
8. CSV file
9. Plain Text file
10. JSON
11. Rich Text
12. PDF
13. XML
14. Markdown
15. Gantt Chart
16. Word Cloud
17. Emojis
18. An Analogy
19. Bullet Points

Set restrictions

1. Use poetic language
2. Adopt a formal tone
3. Write short sentences
4. Code only in HTML/CSS
5. Use Shakespearian style
6. Write using basic English
7. Use only scientific sources
8. Add pop culture references

Prompts For Biz Owners

1. Give me a list of inexpensive ideas on how to promote my business better.
2. Acting as a Business Consultant. What is the best way to solve this problem of [Problem]?
3. Create a 30-Day Social Media Content Strategy based on [Topic 1] & [Topic 2].

Prompts for Developers

1. Develop an architecture and code for a <description> website with JavaScript.
2. Help me find mistakes in the following code <paste code below>
3. I want to implement a sticky header on my website. Can you provide an example using CSS and JavaScript?
4. Please continue writing this code for JavaScript <past code below>

Prompts for Marketers

1. Can you provide me with some ideas for blog posts about [topic]?
2. Write a product description for my [product or service or company].
3. Suggest inexpensive ways I can promote my [company] without using social media.
4. How can I obtain high-quality backlinks to improve the SEO of [website name]?

Prompt Priming

1. ZERO - "Write me 5 Headlines about [Topic]"
2. SINGLE - "Write me 5 Headlines about [Topic]. Here is an example of one headline: 5 Ways to Lose Weight"
3. MULTIPLE - "Write me 5 Headlines about [Topic]. Here is an example of some headlines: 5 Ways to Lose Weight, How to Lose More Fat in 4 Weeks, Say Goodbye to Stubborn Fat, Find a faster way to Lose Weight Fast"

Prompts for Designers

1. Generate examples of UI design requirements for a [mobile app].
2. How can I design a [law firm website] in a way that conveys [trust and authority]?
3. What are some micro-interactions to consider when designing a Fintech app?
4. Create a text-based Excel sheet to input your copy suggestions. Assume you have 3 members in your UX writing team.

The ChatGPT Cheat Sheet

C.R.E.A.T.E Formula for Prompt Engineering

1. C: Character - Define the AI's role. E.g., "You are a seasoned copywriter with 20 years of experience in successful sales copy."
2. R: Request - Be specific with what you need. Instead of "Write a sales email for a sports car," specify, "Write a compelling email for the Cougar Hyper Sport, an electric car with top-tier acceleration."
3. E: Examples - Optionally, provide samples for more precise results. Headlines or tone examples can guide the AI's style.
4. A: Adjustments - Refine the prompt if it's not perfect. Use instructions like, "Avoid bullet points; use subheads."
5. T: Type of Output - Describe the desired format. E.g., "Produce a 500-word article with a title and conclusion."
6. E: Extras - Incorporate unique instructions.
- Ex: "Ignore previous conversations."
- Ex: "Ask questions before answering."
- Ex: "Explain your thinking."
- Ex: "Summarize what you know about me in the first person."
- Ex: "Use data up to 2023."
- Ex: "Only use reliable sources and cite them."
- Ex: "Use CAPS LOCK for emphasis."

Using the C.R.E.A.T.E formula ensures better results, although it may require more time for prompt creation.

[Act Practice Chatgpt Guide](#)

John J. Trinckes, Jr.

Act Practice Chatgpt Guide:

Research Handbook on the Law of Artificial Intelligence Woodrow Barfield,Ugo Pagallo,2025-06-09 This second edition provides a broad range of perspectives on the legal implications of artificial intelligence AI across different global jurisdictions Contributors identify the potential threats that AI poses to the protection of rights and human wellbeing anticipating future developments in technological and legal infrastructures **Research Handbook on Law and Technology** Bartosz Brożek,Olia Kanevskaia,Przemysław Pałka,2023-12-11 This thorough and incisive Research Handbook reconstructs the scholarly discourses surrounding the field of law and technology discussing the salient legal governance and societal problems stemming from the use of different technologies and how they should be treated under various legal frameworks This title contains one or more Open Access chapters Determann's Field Guide to Artificial Intelligence Law Lothar Determann,2024-01-18 With Determann s Field Guide to Artificial Intelligence Law readers can navigate a complex field traversing new technologies business models risks rights and legal issues The author presents practical recommendations in a user friendly and accessible format designed to help organizations build and maintain their AI compliance and risk mitigation programs A leading voice on data and technology law Lothar Determann discusses existing and new laws pertaining to AI around the world and examines distinct advantages of different governance models

Handbook of Trends and Innovations Concerning Library and Information Science Barbara Jane Holland,2025-06-02 The field of library and information science LIS is constantly evolving and adapting to the changing needs and expectations of users society and technology This book provides trends and innovations that are emerging in library and information science with a multidisciplinary approach **The Definitive Guide to Responsible AI** John J. Trinckes, Jr.,2025-12-16 As organizations are still attempting to figure out how to navigate AI risks compliance and governance The Definitive Guide to Responsible AI is a timely guide to help set the foundation for responsible and trustworthy AI use Written for anyone who is responsible for leading activities related to the development implementation or use of AI this book benefits Chief AI Officers Chief Information Security Officers Chief Privacy Officers and Chief Compliance Officers as well as other executives leaders or implementors dealing with AI initiatives at an organizational level This book will help them Mitigate risks when deploying AI in organizations Conduct systems data protection and rights impact assessments Implement AI governance policies and processes Benchmark and measure AI systems This book uses a standard approach that helps readers understand complex topics by breaking them down and making them easier to comprehend Featuring processes to implement AI responsibly this book covers basic concepts to aid readers apply current AI frameworks and prepare them for implementing future ones safely and ethically This book also explores AI management systems managing AI related risk and responsible AI performance **International Handbook of AI Law** Matthias Artzt,Oliver Belitz,Simon Hembt,Nils Lölfing,2024-12-03 In recent years the field of Artificial Intelligence AI has seen remarkable advances revolutionizing how we live work and interact

with technology As AI systems grow increasingly sophisticated and autonomous they raise new and challenging legal questions particularly regarding AI specific risks associated with automated systems This indispensable handbook written in clear language by international experts from all over the world sheds light on the complex relationship between AI and the law covering both existing laws and emerging AI specific legal regulations Beginning with a comprehensive and insightful technical analysis of how AI works subsequent chapters cover a wide array of legal fields relevant to AI technology focusing on the legal framework in the EU including the following topics the EU AI Act AI Specific Liability and Product Safety Data Protection Data Law Intellectual Property Contracting Antitrust Criminal Law Cybersecurity Employment Law and Legal Tech The book concludes with country reports on the legal and regulatory environment in the United Kingdom the United States China and Japan contrasting them with the EU legal framework Each chapter offers practical advice for implementing legal principles making the handbook a valuable resource for real world applications It is an essential guide for practitioners policymakers academics and others seeking a deep understanding of the complex legal challenges posed by AI use The handbook aids in responsible and trustworthy AI development and use by guiding decision making reducing risks and protecting the rights and well being of individuals and society **Teaching and Learning in the Age of Generative AI** Joseph Rene Corbeil,Maria Elena Corbeil,2025-04-30 Teaching and Learning in the Age of Generative AI explores how educators can effectively harness the potential of artificial intelligence technologies while skillfully navigating its pedagogical technical ethical institutional and societal implications The increasing accessibility of AI technologies among K 12 and higher education students has raised extensive concerns around academic integrity though a deeper lineage of research and development suggests that these tools may be used to supplement instruction prioritize critical thinking and promote digital literacy Bookended by in depth analyses of the historical and future trajectories of artificial intelligence in education this comprehensive resource provides evidence based strategies for classroom implementation and helpful summaries of common benefits and risks Teaching assistance personalized learning redefined assessments anti bias measures and safeguards against misconduct and privacy infringement are among the wealth of topics addressed in these chapters This book is an ideal text for undergraduate and graduate students of teacher education and curriculum and instruction as well as for higher education teaching faculty school technology coordinators and talent development personnel in training and in service **Mitigating Bias in Machine Learning** Carlotta A. Berry,Brandeis Hill Marshall,2024-10-18 This practical guide shows step by step how to use machine learning to carry out actionable decisions that do not discriminate based on numerous human factors including ethnicity and gender The authors examine the many kinds of bias that occur in the field today and provide mitigation strategies that are ready to deploy across a wide range of technologies applications and industries Edited by engineering and computing experts Mitigating Bias in Machine Learning includes contributions from recognized scholars and professionals working across different artificial intelligence sectors Each chapter addresses a different topic and real

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redefine HR analytics determine stakeholder requirements gather and transform data communicate intelligence results and establish an ethical ecosystem to ensure HR analytics remains a force for good **The New Rules of Women's Health** Meghan Rabbitt,2026-01-13 A practical easy to read guide that gives women the tools they need to take charge of their health at every age Dr Lisa Mosconi New York Times bestselling author of The XX Brain A bold new vision for women s health offering a step by step roadmap for navigating our most pressing health concerns with confidence and ease AN OPEN FIELD PUBLICATION FROM MARIA SHRIVER The medical field has long ignored women s unique health needs treating us as if our bodies were the same as men s just smaller and with a few different parts Not only could this be further from the truth but it s hijacking our access to better health outcomes The New Rules of Women s Health is the comprehensive evidence based primer every woman needs to take charge of her wellbeing Drawing on cutting edge women centered research and insights from 130 of the world s top female health experts award winning health journalist Meghan Rabbitt covers everything you need to know to make the best decisions for your health and longevity at every stage from menstrual and hormonal health to fertility menopause chronic pain and beyond Along the way you will learn Important differences in how various diseases develop in women including why we re more susceptible to autoimmune disease and suffer disproportionately from heart disease and Alzheimer s and the best tips for prevention What the latest science says about optimizing your health and diet before disease strikes from how to get better quality sleep to the best workouts at every age The underrecognized signs of hormonal imbalance and what you can do to optimize your endocrine system How to tell if your period symptoms are normal or when they re a sign of an underlying condition Science backed strategies to improve your fertility and prepare your body for pregnancy if you decide to start a family What to expect during perimenopause including the health conditions women are at increased risk for during this time and how to manage your symptoms so you can navigate this transition feeling stronger and more confident than ever How to find women focused healthcare providers you trust The time is now to take charge of your wellbeing Consider The New Rules of Women s Health your resource for life

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