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Ctrl+B = Bold

Ctrl+C = Copy

Ctrl+D = Default Font

Ctrl+E = Center Alignment

Ctrl+F = Find

Ctrl+G = Go to

Ctrl+H = Replace

Ctrl+I = Italic

Ctrl+J = Justify Alignment

Ctrl+K = Insert Hyperlink

Ctrl+L = Left Alignment

Ctrl+M = Indent

Ctrl+N = New Document

Ctrl+O = Open Document

Ctrl+P = Print

Ctrl+Q = Remove Formatting

Ctrl+R = Right Alignment

Ctrl+S = Save

Ctrl+T = Create a Hanging Indent

Ctrl+U = Underline

Ctrl+V = Paste

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unexplained and excessive absences from work resulting in their dismissal from the job the letter may detail the specific indiscretions committed by the employee and offer the details surrounding their employment s termination

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web jul 13 2022 a termination letter is an official notice from an employer to notify an employee that they are being terminated from their job this letter usually includes important information such as the reasons for dismissal benefits or compensation they may receive the next steps they need to take the date of their final paycheck as well as other

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web the letter should include key information such as date of termination of employment last day of employment duration of notice period if you did not receive a termination letter you should request a copy from your employer it is good practice to get the termination letter signed or acknowledged this helps to prevent misunderstandings or