

Printout Example

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Cleaning Service

Phone: (123) 456-7890

email@yourbiz.com

Address: main st.

City, state, zip

Cleaning Proposal

FOR:

Date:

Phone:

LOCATION:

CLEANING SERVICES REQUIRED			
Area / Description		WEEKLY	OTHER
		DAILY	
RESTROOMS			
Toilet - male / female	Clean - Sanitize / Polish		
Trash Containers	Empty - Sanitize		
Door - Inside / Outside	W - Clean - Polish		
Glass - Mirror - Chrome	Clean - Polish		
Floor	Sweep / Mop - Polish		
Wallpaper - Glass	Wipe / Mop - Spot Clean		
Walls by Brick - Glass	Sweep / Mop		
FLOORS			
Wooden	Sweep		
Hardwood	Mop		
Marble	Mop		
Carpet	Vac		
Rug - Carpet	Vacuum - Shampoo		
Concrete - Ceramic	Wipe - Mop		
Tile - Other	Sweep - Mop		
EXTERIOR			
Windows	Sweep		
Exterior	Pressure Wash		
Roof - Siding	Sweep		
Driveway	Sweep		
DOORS & WALLS			
Interior - Glass Door	Clean		
Interior Glass	Clean		
Exterior - Windowsills	Wash		
Door - Frames - Walls	Spot Clean		
Exterior Walls	Wash		
Ceiling Corners	Spot Clean		
MISCELLANEOUS			
Rest Cans	Empty		
Hot Tubs	Empty - Wipe / Mop		
Handing machines	Wash / Mop		
Light	Wipe - Mop / Clean		
Chair - Chair - Pottery	Spot - Wipe / Mop		
Table - Table - Chair	Clean - Wipe / Mop		
Appliance - Chair	Vacuum - Shampoo		
Arch	Vacuum - Push up / Run		
Door Windows - Door	Clean		
Exterior Windows	Clean - Polish / Wash		
Hot Tubs - Hot Tubs	Clean - Mop		
Light fixtures - Handles	Clean - Polish		
Appliance - Storage Room	Vacuum - Shampoo		
Door - Table - Room	Spot - Clean / Wash		

Special Instructions:

TERMS AND ESTIMATE

Should material or labor costs increase, an extra charge above the estimate may result. Any alteration or deviation from the specifications included in this proposal involving additional costs will be executed only upon written orders. All material is guaranteed to be as specified. All work is to be completed in a quality manner according to standard practices. All agreements are contingent upon illness, accidents, or delays beyond our control.

1. Cleaning supplies will be purchased by _____.
2. Either party may terminate this Contract with 30 days written notice if the other becomes uncooperative.
3. Total cost for cleaning will be \$ _____ per month.
4. Service date begins _____.
5. This offer expires on _____.

Quoted by: _____

Acceptance of Proposal: By signing you agree to the terms of this proposal. ☒ _____

Office Cleaning Proposal

Clemens Wendtner

A red circular graphic with a gradient, appearing as a stylized arrow or a partial circle, located to the right of the name bar.

Office Cleaning Proposal:

The Gower Handbook of Management Dennis Lock, 1998 The Gower Handbook of Management is widely regarded as a manager's bible an authoritative gimmick free and practical guide to best practice in management By covering the broadest possible range of subjects it replicates in book form a forum in which managers can meet experts from a range of professional disciplines This edition features 36 completely new chapters 65 expert contributors many of them practising managers and many of them new to this edition All of the contributors are recognized authorities in their field

Instant Office Cleaning Kit Sam Rodman, 2011-09-21 HOW TO MAKE AN EXTRA 54 000 PART TIME your first year in your own OFFICE CLEANING BUSINESS Clean up the profits with the Instant Office Cleaning Kit The Number One Start Up guide for anyone wanting to start their own office cleaning business The Kit includes introduction letter service agreement estimating chart hire employees or sub contract labor time estimate guide and much more PLUS the proven Kit includes 4 Great Bonus Reports that explain the most profitable add on services that all offices pay for Many people have gotten amazing results in getting started from scratch and getting customers with the Instant Office Cleaning Kit You can too This is the best way to get a full time income from part time hours You will learn How to get started fast and easy How to organize each job to finish faster and create more profit How much to charge with a simple formula that is right on the money A risk free proven method of getting customers in your area A full 136 pages of easy to understand instructions Look at some of the many TESTIMONIALS below Since purchasing the Office Cleaning Kit we have had tremendous results in getting customers We followed your steps and within a six month period we were earning 6000 a month We felt it necessary to express our gratitude to you for sharing your insight and expertise on office cleaning as well as the many other tips you have made available to us in your kit

Victor Teyna Bonner Squeaky Clean Professional Services Tennessee I just wanted to update you on my progress and let you know I now have monthly earnings in excess of 10 000 dollars This is only my 3rd year in the office cleaning business

Christina Lemay Professional Touch Cleaning Florida I purchased the Instant Office Cleaning Kit in 2004 My proposals have grown and changed over the years but I still incorporate your material in them Ten years later my company has grown to a complete office staff and well over 2 million in annual revenue Thanks again

Kevin Wyrick Prestige Janitorial Texas Sam I wanted to take this opportunity to personally thank you Your book is absolutely awesome I was very skeptical at first so much that it took almost two years to order your E book You may remember me because I sent you an email asking you if this was for real You replied right away assuring me that the information in your book was very good Well to make a long story short I ordered it 4 months ago and loved it I recommend it to anyone starting out I love this book and still go back to it from time to time I owe my business to all the information I've obtained from it I already have 4 customers and others in the works Please add this in your testimonials I'm sure your book will help many as it has helped me P S thanks to you and your staff for answering my questions and quick response to my emails

Esther Dilbert Michigan Protocol

CleaningHello Sam I like to to thank you for your Instant Office Cleaning Kit It works real well and just in two days from putting it to work it has given me an office contract of 400 00 dollars I am really motivated and looking forward to better my self with the help of your Kits Most Sincerely Albert Gonzales Florida Easy Commercial Janitorial Maintenance **Amazing Formulas Guarantee Advertising Sales** Mark Smalley,2002-08 The Dongan Charter and Present Charter, Together with Laws of the State of New York Applicable to the City of Albany, and the City Laws and Ordinances of the City of Albany ... Albany (N.Y.),1896 **Decisions and Orders of the National Labor Relations Board** United States. National Labor Relations Board,1979 **Journal of the Common Council of the City of Detroit** ,1876 *Business Contracts* Speedy Publishing,2015-01-29 If you are a student in a Business Contract course having a study guide can be of tremendous help A book like this is an easy reference tool of the most important material taught on the subject This is a summary of the information that the teacher must include on the test because it is also contained in the textbook **Commerce Business Daily** ,2001-02 **Engineering & Building Record and the Sanitary Engineer** Henry Coddington Meyer,Charles Frederick Wingate,1891 **Engineering Record, Building Record and Sanitary Engineer** Henry Coddington Meyer,Charles Frederick Wingate,1897 **New York State Contract Reporter** ,2000-10-30 **The City Record** ,1891 **The City Record** New York (N.Y.),1885 **Report of the Superintendent** ,1898 **Writing for Impact Student's Book with Audio CD** Tim Banks,2012-09-06 Writing for Impact is an innovative and broad ranging new course for learners of business English who want to excel at writing The course s 12 modules take learners through the topics they will need to succeed in business It covers a wide variety of topics from emails and letters to meeting minutes and agendas The progressive syllabus ensures learners will improve their overall knowledge and ability in writing The course comes with an audio CD which provides both tips and input on producing written documents in a business setting and extracts from meetings and phone calls There are also full Trainer s Notes for the teacher and templates to aid learners in producing a range of written communications which can be downloaded online **Votes & Proceedings** New South Wales. Parliament. Legislative Council,1890 *Journal of the Proceedings of the Common Council* Detroit (Mich.). City Council,1880 The Body Politic: Writings from the Women's Liberation Movement in Britain, 1969-1972 Michelene Wandor,1972 **The Engineering Record, Building Record & the Sanitary Engineer** ,1891 *Daily Labor Report* ,2003-08

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