

MS Project 2010 Training

- Vinit Kumar Singh



Microsoft Project 2010 Training Manual

Greg Horine



Microsoft Project 2010 Training Manual:

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Microsoft Project is brimming with features to help you manage any project large or small But learning the software is only half the battle What you really need is real world guidance how to prep your project before touching your PC which Project tools work best and which ones to use with care This book explains it all helping you go from project manager to project master Get a project management primer Discover what it takes to handle a project successfully Learn the program inside out Get step by step instructions for Project Standard and Project Professional Build and refine your plan Put together your team schedule and budget Achieve the results you want Build realistic schedules and learn how to keep costs under control Track your progress Measure your performance make course corrections and manage changes Use Project s power tools Customize Project s features and views and transfer info directly between Project and other programs Basic Microsoft® Project 2010© Dedrick A. Smith,2013-07-01 *Advanced Microsoft® Project 2010©* Dedrick A. Smith,2012-09-01

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book A Microsoft Project user guide and training manual written for Project Management Professionals following the PMBOK Guide Fifth Edition who wish to learn how to schedule projects in a single project environment with or without Resources with Microsoft Project The book is packed with screen shots constructive tips and is suitable as a training course handout for learning the software or as a reference book The book contains workshops with solutions at the end of each chapter for the reader to practice the skills taught in the chapter Microsoft Project 2013 is an extensive software update with many new functions and as a result this is a complete rewrite of the author s previous book It is primarily a Microsoft Project book and has been written for people learning to use Microsoft Project in a project environment applying the PMBOK Guide Fifth Edition processes

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Martin Vaughan Director Core Consulting Group Melbourne AU About the Author Paul Harris holds an Honours Degree in Civil Engineering obtained in the UK and is a Certified Cost Engineer through AACEI International a PRINCE2 Registered Practitioner an Approved PRINCE2 Trainer and a Managing Successful Programmes Registered Practitioner He has worked in the project controls industry for a number of years and has assisted many companies in a range of industries to set up and run project controls systems His Melbourne Australia based company Eastwood Harris Pty Ltd offers project controls consulting and training services worldwide with a strong focus on Microsoft Project and Primavera software

Planning and Scheduling Using Microsoft Project 2010 Paul Harris,2010 The book is designed for users of earlier versions to upgrade their skills and for new planners to learn the software

Planning and Scheduling Using Microsoft® Project 2010 Paul E Harris,2013 The book is designed for users of earlier versions to upgrade their skills and for new planners to learn the software It starts with the basics required to create a schedule through resource planning and on to the more advanced features A chapter is dedicated to the new functions and it outlines the differences from the earlier versions throughout the book

Microsoft r Project 2010 is an extensive software update with many new functions and as a result this is a complete rewrite of the author s previous book It is designed to teach project management professionals how to use the software in a project environment This publication was written so it may be used as A training manual or A self teach book or A user guide The book stays focused on the information required to create and update a schedule with or without resources using Microsoft r Project 2010 by Concentrating on the core functions required to plan

and control a project Keeping the information relevant to each topic in the appropriate chapter Providing a quick reference at the start of each chapter listing the chapter topics Providing a comprehensive index of all topics The book is aimed at Project managers and schedulers who wish learn the software however are unable to attend a training course or require a reference book Project management companies in industries such as building construction oil gas software development government and defence who wish to run their own software training courses or provide their employees a good practical guide to using the software Training organizations who require a training manual to run their own courses About the Author Paul Harris holds an Honours Degree in Civil Engineering obtained in the UK and is a Certified Cost Engineer through AACE International a certified PRINCE2 practitioner and Approved PRINCE2 Trainer He has worked in the project controls industry for a number of years and has assisted many companies in a range of industries to set up and run project controls systems His Melbourne Australia based company Eastwood Harris Pty Ltd offers project controls consulting and training services with a strong focus on Microsoft and Primavera softw

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