

Loraine Hudson

Bank Teller

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Philadelphia, PA 

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loraine.hudson 

Analytical, detail-oriented professional with 8+ years of extensive experience in providing exceptional customer service, administering customer transactions, and promoting company offerings in the banking industry. Exceptionally organized and focused, demonstrating an outstanding aptitude to manage and balance a variety of financial transactions in a fast-paced environment.

WORK EXPERIENCE

Double Star National Bank Bank Teller

05/2017 - Present

Harrisburg, PA

- Administer the balancing of the branch's vaults, Automated Teller Machines (ATMs), Teller Cash Dispensers (TCDs), and Teller Cash Recyclers (TCRs) with a daily total of more than \$200K.
- Leverage organizational and prioritization abilities, coupled with superior attention to detail to efficiently process 20+ transactions per hour, attending to 50+ customers on a daily basis.
- Establish strong credibility with clients by providing accurate information to address concerns regarding their accounts and other bank products, resulting in achieving the highest rate of customer loyalty and retention.
- Serve as a Team Lead in the absence of the supervisor to maintain seamless bank operations and procedures.

Bank Teller/Lead Bank of Pennsylvania, Lancaster Branch

07/2013 - 07/2017

Lancaster, PA

- Demonstrated leadership in implementing adequate training to team members, resulting in improved performance and customer service delivery, which increased the existing client base by more than 30%.
- Provided efficient support to the Assistant Manager in overseeing the day-to-day operations to ensure an efficient and productive business workflow.
- Maximized customer satisfaction by catering a proactive day-to-day call center assistance to address client concerns.
- Contributed to designing and delivering effective training programs for newly hired employees to acquaint them with the bank's policies and operational procedures.

Banking & Finance Intern Blue Verticals Credit Union

06/2012 - 06/2013

Philadelphia, PA

EDUCATION

MS. in Banking and Finance The University of Philadelphia

08/2010 - 06/2012

AREAS OF EXPERTISE

Cash Drawer Balancing

Cash Handling Skills

Client Relationship Management

Complex Problem-Solving

Staff Training & Development

Recordkeeping & Documentation

Exceptional Customer Service

Analytical & Critical Thinking

CERTIFICATION

Certified Bank Teller (06/2013) 

Bank of Pennsylvania Training Center

Teller Specialist Certificate Program (06/2013)

Independent Community Bankers of America (ICBA)

PROFESSIONAL AWARDS

Bank Teller of the Year (2019)

Double Star National Bank

The Employee of the Month - 8 times in 4 years

Bank of Pennsylvania, Lancaster Branch

LANGUAGES

English

Native

Spanish

Full Professional Proficiency

French

Full Professional Proficiency

INTERESTS & HOBBIES



Meditation



Archery



Gardening



Photography

Resume Template Price

SHIKHAR SINGH (THE ZENITH)



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The New Perfect Resume Tom Jackson, Ellen Perry Jackson, 1996 When published thirteen years ago The Perfect Resume was the best resume book on the market It transformed the old resume list of facts into a new model an opportunity for self expression and self promotion But today's perfect resume is not the same perfect resume of ten or even five years ago The New Perfect Resume provides the most effective strategies for dealing with the current shift away from good steady jobs to an era of temporary freelance and consulting positions In order to compete in today's business world where employers are more interested in a candidate's skills rather than experience and where no employment is guaranteed for life resumes must be highly customized and targeted to an employer with current or short term needs The New Perfect Resume shows readers how to Prepare a capabilities portfolio which focuses on a candidate's talents rather than the number of jobs they've held Write an internal resume that defines job responsibilities for those already with a job Use E Mail the talent banks of the Internet and electronic job searches Along with all these strategies The New Perfect Resume includes all the hallmarks of a great resume book including 50 samples of winning resumes easy to use drafting forms special resumes for recent graduates salary negotiation strategies and suggestions on how to write a perfect cover letter A classic in the field of career development The New Perfect Resume is sure to become the new standard upon which all other resume books are compared

How to Open and Operate a Home-Based Resume Service Jan Melnik, 1996 Millions of people change jobs every year and most of them need help composing a convincing resume This updated guide gives new information for tapping into this market including a new section on demonstrating potential for immediate cash flow a complete sample business plan and many new worksheets designed to gather client information

Millionaire from Home Skills - Your Talents = Income

SHIKHAR SINGH (THE ZENITH), Do you ever feel like you have talent but no idea how to turn it into income What if the skills you already have could make you a millionaire from home What if success isn't about working harder but using your gifts smarter What if your passion is secretly your richest asset This book shows you how to transform your hidden strengths into daily income Inside This Book Inside this book you'll discover How your natural skills can become powerful income streams Step by step methods to earn from home using your talents Mindset shifts that unlock millionaire growth Simple side hustles you can start today Confidence boosting habits that keep you consistent Powerful strategies to market your skills online Real life examples of people who became millionaires from home This isn't just a book it's your turning point It's for

anyone tired of feeling stuck underpaid or overlooked It s for dreamers who want to work from home and live on their own terms It s for people who know they have talent but need guidance to use it right This book helps you feel seen supported and unstoppable Buy Now This E Book Start reading and turn your talent into daily income Unlock millionaire skills without leaving your home Build a life where your gifts pay your bills Your millionaire journey starts with one small skill Begin today your future self is waiting **Federal Register** ,2006-03 *The Resume.Com Guide to Writing Unbeatable Resumes* Rose Curtis,Warren Simons,2004-04-19 The first step to getting a great job is writing a great resume This book will be your first step PCs for Teachers Pamela R. Toliver,Carol Kellogg,1996 Chock full of humor and easy to understand explanations this new guide for teachers and trainers presents a complete overview of the PC starting with an introduction to PC basics It then moves on to offer great ideas for using PC s in a class setting and more The disk includes templates such as attendance and progress charts for easier classroom preparation **College Grad Job Hunter** Brian D. Krueger,1995 College students want the facts They don t want to know how job hunting used to be done or how to get a job if you ve been downsized They want to know how to downplay a lack of work experience or the summer they spent flipping burgers how to get references from professors how to succeed at job fairs and how to negotiate a decent salary This book is packed with over 200 different techniques and tactics any one of which will make a significant impact on a job search There are many new and fresh ideas that can be put into immediate action No theory No philosophy Just down to earth information a college grad can use immediately in their job search *Software Reviews on File* ,1995 Starting Your Career Laura Praglin,1999 Starting Your Career The Best Resources To Help You Find the Right Job is targeted primarily at the several million new college graduates trying to find their first job and to other young adults beginning their careers *XML Unleashed* Michael Morrison,2000 CD ROM contains source code referenced in the book **International Job Finder** Daniel Lauber,Kraig Rice,2002 Offers over 1 001 ways to find international jobs throughout the world especially in today s troubled times 10 000 first printing Advertising extensive online promotion Author radio tour Expert Resumes for Engineers Wendy S. Enelow,Louise Kursmark,2009 Expert Resumes for Engineers features an impressive collection of more than 180 pages of professionally written resume samples for all of the most prevalent types of engineers including civil mechanical industrial electrical electronics computer and more Plus top professional resume writers Enelow and Kursmark share tips and strategies for writing outstanding engineering resumes and finding the best jobs *Dr. Dobb's Journal* ,2002 Using PageMaker on the IBM Diane Burns,Sharyn Venit,1987 Numerous examples and step by step instructions teach the concepts and program operations for producing annual reports magazines ads newsletters business cards and even books

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