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Powerpoint 2000 Expert Level Annotated Instructor's Edition (Ps) 2000 Sharon Anne Fisher-Larson, Ron Larson, 1999-11

Microsoft PowerPoint 2000 Step by Step Courseware Trainer Pack Perspection, Inc. Staff, 2000 This INSTRUCTOR GUIDE is a key part of the Microsoft r STEP BY STEP COURSEWARE series which provides everything you need to get Microsoft software training classes up and running quickly with the most effective learning content available This guide complements both student guides for this software product the Core Skills Student Guide for students who want to gain basic proficiency with Microsoft PowerPointa 2000 and the Expert Skills Student Guide for students who want to master advanced techniques with Microsoft PowerPoint 2000 Both come in full color versions that offer students an outstanding learning experience This guide is designed for in depth instructor led training Numbered steps provide detailed instructions to help students easily learn new skills Lesson objectives clearly state what your students will learn in each lesson Margin notes for instructors give guidance on lesson delivery The MOUS logo indicates a task that will be tested on the Microsoft Office User Specialist MOUS certification exam Putting It All Together exercises challenge students to apply what they ve learned in new ways Quick Quizzes test what students have learned in each lesson The Lesson Glossary defines key terms shown in boldface throughout the lesson Using the Core Skills Student Guide your students will learn how to Meet Microsoft PowerPoint MOUS certification objectives Create modify and print PowerPoint presentations Outline their ideas and add and modify text Apply and modify templates and use color schemes Add draw and modify tables charts clip art and other objects Add sounds movies animations and voice narrations Produce a multimedia slide show Share a presentation over a network or the Internet Customize how PowerPoint looks and works Microsoft PowerPoint 2000 Gary B. Shelly, Thomas J. Cashman, Susan L. Sebok, 2000 Part of the highly successful Shelly Cashman Series this text leads the reader through basic and advanced skills

to allow them to quickly master Microsoft PowerPoint 2000 Each project is explained using a clear step by step screen by screen approach that ensures the reader stays on track Microsoft Powerpoint 2000 Introductory Edition Timothy J. O'Leary,Linda I. O'Leary,1999-11 The O Leary Series is the true step by step way to develop computer application skills The new design emphasizes the step by step visual approach with screen captures for every concept introduced throughout the text **Learning Microsoft PowerPoint 2000** Julia Wix,Cheryl Price,2000 Step by step instructions to learning Microsoft s presentation package **Microsoft PowerPoint 2000** Gary B. Shelly,Thomas J. Cashman,Susan L. Sebok,1999 Part of the successful Shelly Cashman Series this text offers a clear step by step screen by screen approach to learning the fundamentals of Microsoft PowerPoint 2000 This text includes six complete projects that cover beginning and advanced Microsoft PowerPoint 2000 skills **Boot-Click-Enter** □ **3** Gurpreet Bindra, Boot Click Enter Enter the world of IT based on Windows 7 and MS Office 2010 comprises of eight computer science textbooks for classes 1 8 The CCE compliant series is based on an interactive approach to teach various concepts related to Computer Science This series is created to help students master the use of various kinds of software and IT tools The books have been designed to keep pace with the latest technologies and the interests of the 21st century learners The books for classes 1 5 are introductory They introduce students to the basic features of Windows 7 and MS Office 2010 starting with the history of computers what are the basic parts of the computer how to use Tux Paint WordPad MS Paint how to program in LOGO and also give an introduction to the Internet However the books for classes 6 8 are for senior students and take a deep dive into the advanced features of Windows 7 and MS Office 2007 including how to do programming in QBasic HTML and Visual Basic Students learn to create animations using Flash and Photoshop and how to communicate using the Internet The ebook version does not contain CD *Microsoft Pocket Guide to Microsoft PowerPoint 2000* Stephen L. Nelson,2000-02 The ideal quick reference for beginning to intermediate users and anyone who needs a portable reliable and affordable resource for their software questions Includes step by step instructions and numerous illustrations so that readers will get the most from PowerPoint 2000 Microsoft Office 2000 8-in-1 Step by Step Catapult, Inc,Perspection, Inc,ActiveEducation (Firm),1999 The insider s in depth training system to getting up to speed on Microsoft Office 2000 The book offers easy to follow lessons that include clear objectives and real world examples The companion CD includes practice files tightly integrated with the lessons **MOUS PowerPoint 2000 Exam Prep** David W. Beskeen,1999-12 Two color illustrations and a unique hands on tutorial approach with real world exercises and projects is ideally suited to on the job training situations for learning MOUS PowerPoint 2000 the most popular training assessment program used today CD will fully prepare readers to pass the certification exam Microsoft PowerPoint 2000 Gary B. Shelly,Thomas J. Cashman,Susan L. Sebok,1999-07-16 Part of the highly successful Shelly Cashman Series this text offers a clear screen by screen step by step approach to learning basic Microsoft PowerPoint 2000 skills **Mastering and Using Microsoft PowerPoint 2000 Comprehensive Course** H. Albert Napier,Philip J.

Judd,2000 With a completion time of 75 hours this text features extensive step by step instructions combined with numerous screen illustrations to enable users to learn by doing Solid end of chapter materials provide a strong reinforcement tool for learning Case profiles show the reader the real world applications of the material they have covered while case projects emphasize the practical applications of the skills they have learned Special sections with Internet Caution Notes and software TIPS provide helpful insights and enrichment information SCANS competencies are clearly identified as well

PC/Computing ,1999-07 **Microsoft Excel 2000 at a Glance** Perspection, Inc,1999 Provides illustrated step by step instructions for using the Microsoft Excel 2000 spreadsheet program

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