

ACCIDENT / INJURY REPORT

PLACE OF ACCIDENT

Business Name: _____
Contact Person: _____ Phone: _____
Address/Location: _____
Date of Accident: _____
Specific Site of Accident: _____
Time of Day: _____ Lighting: _____ Weather: _____
Condition of Accident Site/Hazards Present: _____

PERSONS INJURED

Name: _____ Phone: (H) _____
DOB: _____ SSN: _____ (W) _____
Address: _____
Description of Injured Party (height, weight, clothes, shoes, glasses, disabilities, etc.) _____
Nature and Extent of Injury: _____
Medical Aid Offered or Rendered: _____

PROPERTY DAMAGE

Nature and Extent: _____
Persons Involved: _____
Address: _____ Phone: _____
Date of Incident: _____

DESCRIPTION OF ACCIDENT

IMPORTANT: NAMES & ADDRESSES OF WITNESS

| | | |
|-------------|----------------|--------------|
| Name: _____ | Address: _____ | Phone: _____ |
| Name: _____ | Address: _____ | Phone: _____ |
| Name: _____ | Address: _____ | Phone: _____ |

Person Completing Report: _____
Date of Report: _____

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Kathleen Armour



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