



## Productivity planner

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Productivity planner



Templates

WEEK 1

WEEK 2

WEEK 3

WEEK 4

WEEK 5

Monday | Apr 1

- To write a "Competitor Analysis" script
- FB posts til Friday
- Every Monday's call with the team

Monday | Apr 8

- Wash and fold clothes for the week
- Check and pay bills that are due this week

Monday | Apr 15

- Every Saturday house cleaning
- Go to see the Spider-Man movie
- Meet friends for a barbecue
- Take a walk with the family

Monday | Apr 22

- Make the presentation
- 4 pm. Presentation "Competitor Analysis"
- Go over LinkedIn posts

Monday | Apr 29

- To write a "Competitor Analysis" script
- FB posts til Friday
- Every Monday's call with the team

Tuesday | Apr 2

- 11 am. morning with the team
- Work on email messages
- Study with team

Tuesday | Apr 9

- Wipe down counters and appliances, sweep and mop floors
- Relax and unwind with a movie or TV show

Tuesday | Apr 16

- Every Monday's call with the team
- Take a walk with the family
- Check and pay bills that are due this week

Tuesday | Apr 23

- Every Saturday house cleaning
- Go to see the Spider-Man movie
- Meet friends for a barbecue

Tuesday | Apr 30

- 11 am. morning with the team
- Work on email messages
- Study with team

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**M Carnoy**

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