

DEVON FARRAWAY

Junior Account Executive

 d.farraway@email.com
 (123) 456-7890
 Oklahoma City, OK


EDUCATION

Bachelor of Business Administration
Oklahoma City University
 2014 - 2018
 Oklahoma City, OK

SKILLS

- Verbal Communication
- Public Presentations
- Collaboration
- Customer Service
- Data Analysis
- Project Management

WORK EXPERIENCE

Junior Account Executive

Cryder Marketing + Advertising

 2020 - current

 Oklahoma City, OK

- Collaborated with 2 executives to oversee operations, projects, and financial status of 7 major accounts from \$1.0M—\$5.8M
- Cultivated top 3 accounts by fostering relationships with client executives, increasing profits by 14%
- Drove 4 upselling programs, boosting annual revenues by 7%

Jr. Account Executive

Optavise

 2018 - 2020

 Oklahoma City, OK

- Managed \$200M portfolio of benefits for clients in the financial, manufacturing, and retail industries
- Developed 24 different marketing strategies for new businesses
- Presented 32 proposals for prospective clients, emphasizing long-term partnerships, leading to a 4% increase in revenue

Barista

Scooter's Coffee | Metcalf Coffee

 2014 - 2018

 Oklahoma City, OK

- Greeted and served 230+ customers daily by providing recommendations, making drinks, and cleaning the store
- Delivered 85+ drink preparation demonstrations for new baristas
- Developed 3 new drinks and promoted creation on social media, increasing reach by 67% and revenue by 8%

PROJECTS

Leadership & Employee Productivity Senior Project

Oklahoma City University

 2017 - 2018

- Studied the effects of leadership on employee productivity with the First Bank of Nigeria Limited, Katsina main branch as control
- Surveyed 50 bank staff and performed descriptive and regression techniques for data analysis
- Concluded effective leadership (based on communication, organization, and technical ability) increased productivity by 14%

Resume Template Savings Account Bonus Tips

Dr. Ferris E. Merhish

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African Development Bank YPP: The Essential Guide , This comprehensive eBook will help you to become an young professional of the African Development Bank You will get acquainted with the AfDB Young Professionals Program and learn how to apply for it If you are seeking more information on how to kick start your career with the African Development Bank you have come to the right place Working for an organization such as the AfDB is a dream for many The AfDB combines good remuneration with a wide range of benefits in a meaning ful work that can help millions of people improve their quality of life In addition working for the AfDB means having a global career with a global reach in a multicultural and pleasant environment you will be able to construct influential networks and receive encouragement to develop professionally Among the different ways of selecting staff the Young Professionals Program YPP is known as the AfDB s most important and prestigious selection process The AfDB YPP is a highly competitive selection process Every year about 8 000 highly qualified young people from around the world apply for this program but only around 30 35 applicants are selected each year Being selected for the ADB YPP can change your life forever but this is no easy task In pursuit of its mission the OpenIGO network has prepared ADB YPP The Essential Guide This comprehensive eBook will help candidates navigate through the AfDB YPP s Selection Process In order to start a career with the organization applicants must know what are the existing recruit ment initiatives their eligibility criteria and different stages of the AfDB YPP s selection process as well as have a broad understanding of the culture and values of this complex international organization This book was written and revised by a team of professors human resources specialists and intergovern mental organization staff with a great deal of diligence

Vault/SEO Guide to Investment Bank Diversity Programs Vault Editors,2005 This new Guide describes diversity programs at 50 major investment banks diversity internships a d entry level prgormas or efforts profiles of diversity team members part time flex time options family leave policy quantitative information regarding diversity staffing levels and special programs or historical details

The Career Guide Dun & Bradstreet,1995 *Jumpstart Your Career* Dr. Ferris E. Merhish,2007-03-12

JUMPSTART YOUR CAREER The Nuts and Bolts for Entering the Workforce for the first time The book is not only designed to provide help for the Nephrite job seeker looking for emoployment but provides trainng and information to help you keep your job and get along with others as well as advance once the job seeker get hired and more The book is to be used as a tool in the same way one would have used my first book 7 001 RESUMES The Job Search Workbook As in my first book

JUMPSTART YOUR CAREER starts out with the basic orientation information and then moves to areas such as what is the right job for the applicant As the book moves along the books will explore Developing Interviewing Skills Personality and Job Success What to look for as a First Time Job Seeker and more Traditionally job search books are going to cover how to develop cover letters or letters of application and the various types of resumes and you are going to find this information provided there But the books goes on from there it will provide the job seeker with job sources an index of Associations State

Employment Agency's Federal Job Information Centers Head Hunters and more This new book also points out many of the responsibilities that come once an individual enters the world of work Legal Problems at Work Employer-Employer Relations Why an Individual should have a Savings Plan What is a Budget Handling a Checking account Planning for Retirement and much more The Official America Online Tour Guide Tom Lichy, 1992 **Popular Mechanics**, 1980-04 Popular Mechanics inspires, instructs, and influences readers to help them master the modern world Whether it's practical DIY home improvement tips, gadgets, and digital technology information on the newest cars or the latest breakthroughs in science, PM is the ultimate guide to our high-tech lifestyle Cyprus Property Buying Guide, The Official America Online for Windows Tour Guide, Version 1 Tom Lichy, 1993 **TV Guide**, 1987 **Adweek**, 1996 Vols for 1981 include four special directory issues **Resources in Education**, 1983-04 Adweek's Marketing Week, 1989 **Paperboard Packaging**, 1973 Guide to Promotion for Non-commissioned Officers and Men of the Royal Army Medical Corps ... Samuel Thomas Beggs, 1906 **Real Estate Record and Builders' Guide**, 1893 Computer Buyer's Guide and Handbook, 2000 Artist's Market, 1994 Jenny Pfalzgraf, 1993-09 Graphic and fine artists looking for new marketing opportunities will find 2,500 buyers of all types of art in this series Articles illuminate the skills and marketing tactics necessary to be a successful graphic or fine artist **Engineering News-record**, 1971 Job Seekers Guide to Private and Public Companies Peggy Kneffel Daniels, Charity A. Dorgan, 1993-12 Answers important questions regarding company benefits and employment opportunities and identifies human resource contacts and other corporate officials Covering the south this volume tell job seekers who to contact and how to submit applications Information includes contact data, business description, application procedures, internship availability, benefits, and more It also features a metropolitan statistical areas table **Army-Navy-Air Force Register and Defense Times**, 1959

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<https://crm.allthingsbusiness.co.uk/About/detail/HomePages/Booktok%20Trending%20Deal.pdf>

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