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**Microsoft Access 2003** Paul McFedries,2004 Create user friendly forms striking reports and powerful queries in Microsoft Access 2003

**Microsoft Windows Vista Unveiled** Paul McFedries,2006-06-09 Look beyond the hype new and noteworthy and what Vista really means for tomorrow's desktop Covers the Beta 2 release of Windows Vista An unbiased unvarnished sneak peek at everything that's new noteworthy and ready for prime time in Windows Vista Microsoft Windows Vista Unveiled is an in depth exploration of the public release Beta 2 version of Windows Vista Microsoft's next major operating system and the successor to Windows XP Whether you're just planning ahead for a future upgrade or running Beta 2 already Microsoft Windows Vista Unveiled takes you on a detailed tour of all the new and improved technologies features tools and programs

that Microsoft programmers have stitched into the Vista fabric You will learn not only what features are new in Vista but also why they're important or not who they were designed for and how they will affect your computing life The goal of this book is to give you an exhaustive sneak preview of Vista's innovations and changes so that by the end of the book you should know whether Vista is for you and what you can expect when you sit down in front of this new operating system Here's what you'll find inside In-depth coverage of all the new and improved Windows Vista tools and technologies A tour of the new Windows Vista interface including Aero Glass What hardware you need to get the most out of Windows Vista Vista's file system improvements including tags Quick Search and virtual folders A review of Vista's new performance and stability features A critical look at the beefed up security features including Windows Defender the new Firewall and User Account Control A complete look at Vista's totally redesigned networking tools In-depth coverage of Vista's new and improved tools for notebooks and Tablet PCs digital media and gaming Paul McFedries is the president of Logophilia Limited a technical writing company He has been working with computers for more than 30 years has been using Microsoft Windows since version 1 and is widely viewed as an expert in explaining Windows and Windows technology Paul has written more than 40 books that have sold nearly three million copies worldwide including *Microsoft Windows Vista Unleashed* available January 2007

### **Teach Yourself VISUALLY Access 2013**

Paul McFedries, 2013-03-20 The easy visual way to learn this popular database program Part of the Office 2013 productivity suite Access enables you to organize present analyze and share data on a network or over the web With this Visual guide to show you how you'll master the fundamentals of this robust database application in no time Clear step by step instructions are illustrated with full color screen shots that show exactly what you should see on your screen Learn to enter new records create edit and design tables and forms develop queries that generate specific reports add smart tags to your tables and much more While it is the most widely used database application Access is not particularly intuitive the Visual system's two page lessons and full color screen shots make this complex software easier to learn Concise step by step instructions and clear illustrations show you exactly what to expect Covers scores of tasks including entering and setting up new records organizing and sharing data designing tables and forms and generating reports Shows how to perform more complex operations such as finding dependencies between database objects and adding smart tags to tables

Teach Yourself VISUALLY Access 2013 uses clear steps and high resolution screen images to get you up and running with this popular database program *Microsoft Windows XP Unleashed* Paul McFedries, 2005-09-06 While what you create using your computer is a unique expression of who you are how you use your computer probably isn't Nearly every Windows XP user follows the same Start menu path to launch programs uses the same standard techniques in programs like Windows Explorer and Outlook Express and performs the same customizations that don't go much beyond changing the wallpaper

However there are those of us who qualify as the post novice user who think that doing things the official way is too slow less efficient and less powerful than there is potential for with Windows XP Microsoft Windows XP Unleashed will take you

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**Microsoft Windows Vista Unleashed** Paul McFedries,2007 A new edition of this title is available ISBN 10 067233013X ISBN 13 9780672330131 Microsoft Windows Vista tm Unleashed Paul McFedries Microsoft Windows Vista tm Unleashed is a book for people like you who don t consider themselves to be average users It s a book for anyone who finds that doing things the official way is slower less efficient and less powerful because Windows Vista was designed from the ground up to avoid confusing novice users The result is default settings that restrict flexibility interminable wizards that turn two step tasks into twelve step sagas and the hiding of powerful and useful programs behind layers of menus and dialog boxes To unleash the potential of Windows Vista you need a different approach that blows away Vista s novice features and scorns the standard way of doing things This book goes beyond the standard issue techniques sanctioned by Microsoft and parroted in other Windows Vista books Instead this book offers shortcuts for boosting your productivity customizations for making Windows Vista work the way you do workarounds for known Windows Vista problems and warnings for avoiding Windows Vista pitfalls Along the way you ll learn about all kinds of insider details undocumented features powerful tools and background facts that help put everything into perspective Learn what s new in Windows Vista Customize Windows Vista startup Troubleshoot software and hardware problems Tune Windows Vista s performance Automate Windows Vista with powerful and flexible scripts Implement Internet security and privacy features Configure and administer a small network Get the most out of Control Panel group policies the Registry

Device Manager and other powerful tools Set up a complete maintenance program to keep Windows Vista running smoothly Discover a complete list of Windows Vista shortcut keys a detailed look at the Command Prompt and a batch file primer Master the new desktop search engine and learn how to group stack and filter files Understand and work with Windows Vista's User Account Control security feature Get the most out of your Tablet PC Take advantage of new Internet features such as RSS feeds multiple home pages and tabbed browsing Paul McFedries is the president of Logophilia Limited a technical writing company He has been working with computers for more than 30 years and has been using Microsoft Windows since version 1 Paul has written more than 50 books that have sold over three million copies worldwide Category Microsoft Operating Systems Covers Microsoft Windows Vista User Level Intermediate Advanced www.samspublishing.com 49 99 USA 61 99 CAN 35 99 Net UK **Absolute Beginner's Guide to VBA** Paul McFedries, 2004-03-09 Visual Basic for Applications

VBA is a set of tools based on the Visual Basic language The great thing about using it to enhance Office applications is that it's easier to learn than Visual Basic and it comes with your Office license After reading this book the reader will be proficient in the VBA language and will have extensive knowledge of the Office 2003 Object Model This book will cover all features of the VBA editor and show how to program some of the more useful new features in the Office 2003 applications This book assumes no prior programming experience so even programming novices can get up to speed quickly on the basics of the VBA language It is very practical and offers the reader tested programs and projects that he or she can implement right away This book reinforces the reader's learning by presenting useful end of chapter pedagogical resources including question and answer sessions and quizzes as well as practical exercises that cement and extend the reader's knowledge It explores not only the object models of Word and Excel but also other members of the Office 2003 suite including PowerPoint Access and Outlook

**Formulaires, rapports et requêtes avec Access 2003** Paul McFedries, 2005 Microsoft Access est un logiciel extrêmement complet qui peut sembler intimidant La plupart des utilisateurs ne dépassent pas le stade de la création de tables simples et utilisent des assistants pour produire des formulaires et des rapports mentaires Et pourtant vous avez besoin d'informations et vous savez que ce que vous recherchez se trouve incorporé quelque part dans votre base de données Sans de meilleures connaissances sur l'extraction et la présentation des données vous vous sentez contraint de vous en remettre aux spécialistes informatiques de votre entreprise afin d'obtenir des rapports sur mesure ou au format Ce livre change cette donne en vous apportant les compétences requises pour construire des requêtes permettant d'extraire vos données d'aborer des formulaires d'interface efficaces et de publier vos résultats dans des rapports attrayants et faciles à lire Il ne s'attache pas au panorama d'ensemble du programme Access mais se focalise au contraire sur les requêtes les formulaires et les rapports Cette approche vous fournit les compétences et la compréhension requises pour manipuler vos données à votre guise Focalisation précise sur les trois technologies maîtriser pour tirer le meilleur parti d'Access les requêtes les formulaires et les rapports Pas de théorie des bases de données mais un savoir-faire pratique immédiatement applicable Des exemples concrets et des techniques

pratiques     *Access 2003 Forms and Reports* New Jersey. Human Resource Development Institute,2004

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