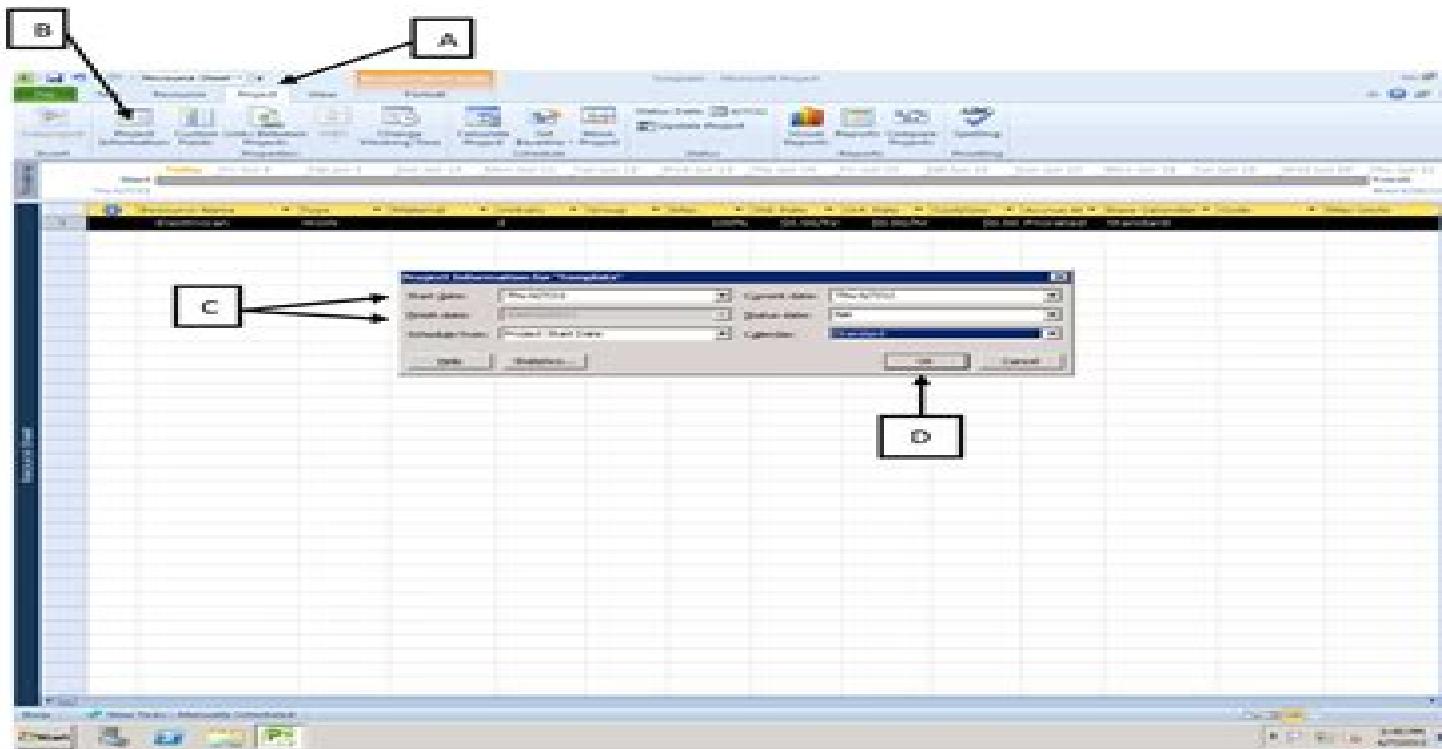


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-Save As using the project's title as the Microsoft Project file name

**2. Set Project Start/End Dates:**

- a. Go to the Project Tab
- b. Select Project Information
- c. Edit the Project Start date in the window that appears.
- d. Hit Ok.



# Microsoft Project Training Manual

**Paul E. Harris**

## **Microsoft Project Training Manual:**

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