

## Microsoft Access Practice Exam 1

Instructions to download and setup the file needed to perform this practice exam.

Go to the Practice Exam Files Download web page:

<http://www.itcertrecognition.com/enr/itcertrecognition.com>

on the CSC IT&B Test Website to follow the instructions to obtain the practice exam files.

Open the file PracticeAccess1.

### 1. Create a Table:

#### A. Create a table called Employees. Having the following structure:

Field Name	Date Type
Social Security Number	Text
Last Name	Text
First Name	Text
Date Hired	Date/Time
Salary	Currency

Set the field Social Security Number as the primary key.

Create the social security number input mask for the Social Security Number field.

Set the Required field property of the fields Social Security Number, Last Name and First Name to Yes.

Set the Field Size field property of the field Social Security Number to 11.

Set the Field Size field property of the field Last Name to 50.

Set the Field Size field property of the field First Name to 50.

#### B. Enter the following data for the Employees table:

Social Security Number	Last Name	First Name	Date Hired	Salary
000-00-0000	"Yours" Last Name	"Your" First Name	2000-01-01	\$60,000
111-11-1111	Adler	Levi	2000-01-01	\$60,000
222-22-2222	Kramer	Jerome	2000-01-01	\$60,000
333-33-3333	Patton	Elton	2000-01-01	\$60,000

### 2. Create a Form:

Use the Form Wizard and choose the Products table to create a form having the following requirements:

- Select the ProductID, ProductName and UnitPrice fields.
- Choose the Columnar layout.
- Type Product List as the form's title.

# Microsoft Access Exam Questions

**Gary B. Shelly, Thomas J.**

**Cashman, Philip Pratt, Mary Z. Last**

## **Microsoft Access Exam Questions:**

*Microsoft Access Version 2002 Step by Step* ,2003    *MCITP Developer: Microsoft SQL Server 2005 Data Access Design and Optimization Study Guide* Marilyn Miller-White,Cristian Andrei Lefter,2007-04-02 As your essential guide to Microsoft s new SQL Server 2005 certification exam 70 442 this book offers you practical and in depth coverage Full coverage of all exam objectives is presented in a systematic approach so you can be confident you re getting the instruction you need for the exam Plus practical hands on exercises reinforce critical skills and real world scenarios put what you ve learned in the context of actual job roles Finally challenging review questions in each chapter prepare you for exam day    **Microsoft**

**Access 2000** Nita Hewitt Rutkosky,2000    *IC3: Internet and Computing Core Certification Key Applications Global Standard 4 Study Guide* Ciprian Rusen,2015-04-22 Master word processing spreadsheets and presentations ahead ofthe IC3 exam IC3 Internet and Computing Core Certification KeyApplications Study Guide is your ideal study guide when youwant to focus on the Key Applications exam module in preparationfor the IC3 This book covers common features and functions wordprocessing spreadsheets and presentations all presented in a clear concise style Hands on examples and self paced exercisesshow you how to perform critical tasks needed to pass the exam andthe companion website offers a diverse set of study tools includingthe Sybex test engine a preassessment test hundreds of practicequestions videos and access to over one hundred electronicflashcards Test your skills and solidify your understanding of KeyApplications for the IC3 Master the functions common to all programs and the mostcommon features Review the basics of word processing with formatting andautomation Understand spreadsheets and how to manipulate data withformulas Brush up on the creation and formatting of simplepresentations When you are serious about certification IC3 providesthe practice that inspires self confidence

**Microsoft Access 2000 Step by Step Courseware Expert Skills Class Pack** ActiveEducation (Firm),2000 This STUDENT GUIDE is a key part of the Microsoft STEP BY STEP COURSEWARE series which provides everything you need to get up and running with Microsoft software products This guide will help you gain basic proficiency with Access 2000

*Microsoft Access 97 Exam Guide* Joseph W. Habraken,Joe Habraken,1997-12-31 Exercises and review questions give readers step by step coverage of the topics included on the MOUS exams    **Microsoft Access 2000** Pearson Custom Publishing,2000    [Microsoft Access 7](#) Gary B. Shelly,Thomas J. Cashman,Philip J. Pratt,1996 Part of the highly successful Shelly Cashman Series this text offers a clear step by step screen by screen approach to learning Access 7 Readers learn how to create query and maintain a database as well as create reports enhance forms and create an application system

*Microsoft Access 2003* Gary B. Shelly,Thomas J. Cashman,Philip Pratt,Mary Z. Last,2003-10-29 For the past three decades the Shelly Cashman Series has effectively introduced computers to millions of students consistently providing the highest quality most up to date and innovative materials in computer education Enjoy the proven step by step style and improved Excel 2003 updates of the Shelly Cashman Series and enhance your Office application skills today    **New**

**Perspectives on Microsoft Access 2000** Joseph J. Adamski, Charles Hommel, Kathleen T. Finnegan, 2001 **Microsoft Access 7 for Windows 95** Gary B. Shelly, Thomas J. Cashman, Philip J. Pratt, 1996 An introduction to Microsoft Access for Windows 95 to be used either as a stand alone text or as a component of a course covering multiple application software packages Topics include creating a database querying a database and maintaining a database **IC3: Internet and Computing Core Certification Global Standard 4 Study Guide** Ciprian Adrian Rusen, 2015-04-23 Hands on IC3 prep with expert instruction and loads of tools IC3 Internet and Computing Core Certification Global Standard 4 Study Guide is the ideal all in one resource for those preparing to take the exam for the internationally recognized IT computing fundamentals credential Designed to help candidates pinpoint weak areas while there's still time to brush up this book provides one hundred percent coverage of the exam objectives for all three modules of the IC3 GS4 exam Readers will find clear concise information hands on examples and self paced exercises that demonstrate how to perform critical tasks This useful guide includes access to a robust set of learning tools including chapter review questions a practice test environment electronic flashcards and author videos that explain complex topics The certification consists of three separate exams Computing Fundamentals Key Applications and Living Online Candidates are given fifty minutes to answer forty five questions so rapid recall and deep understanding are critical to success IC3 Internet and Computing Core Certification Global Standard 4 Study Guide provides expert instruction on everything candidates need to know including hardware software networking and more Review operating system basics and common application features Understand troubleshooting and safe computing Learn basic word processing spreadsheet presentation and database activities Study networking concepts digital communication and research fluency The exam includes both multiple choice and performance based questions and this guide provides plenty of both so candidates can get comfortable with both material and format More than just a memorization tool this book helps exam candidates understand the material on a fundamental level giving them a greater chance of success than just going it alone For the IC3 candidate who's serious about certification IC3 Internet and Computing Core Certification Global Standard 4 Study Guide is the complete hands on exam prep guide **Microsoft Access 2002** Lisa L. Friedrichsen, 2002 Through instructor led or self paced step by step instruction individuals learn how to manage database objects create macros and graphics reports understand modules and maintain a database **Exam Prep for Microsoft Access; 94 Most Asked Questions on ...** Just the Facts101, 2019-08-18 Your text simplified as the essential facts to prepare you for your exams Over 2 000 highly probable test items **New Perspectives on Microsoft Access 97** Joseph J. Adamski, Roy Ageloff, Kathleen T. Finnegan, Charles Hommel, 1998 This volume explores new perspectives in Microsoft Access 97 Tutorials cover querying a database creating reports and forms and integrating Access with other applications **MCSE Training Guide** Rob Scrimger, Kelli Adam, 1999 MCSE candidates can practice taking the TCP IP exam by using the software provided in this book CD ROM The guide offers solid objective based content along with sample questions and exercises to allow the reader to

learn the information in depth *Test Yourself MCSE Migrating from NT 4.0 to Windows 2000 (Exam 70-222)* Inc Syngress Media,2001 This book provides complete practice and quick review coverage of Exam 70 222 objectives Through realistic questions clear answers and a quick review exam candidates may increase their chances for success Illustrations

**MCSD**

**Certification Toolkit (Exam 70-483)** Tiberiu Covaci,Rod Stephens,Vincent Varallo,Gerry O'Brien,2013-05-13 A perfectly crafted prep guide that prepares you for the MCSD 70 483 The MCSD 70 483 exam is the entry level Microsoft certification exam for C developers and this must have resource offers essential coverage of the exam that will test your competency in C programming Each chapter covers one of the core subject domains that comprise the exam Among the authors are experienced trainers who advised Microsoft on the development of its certification programs affording them a unique understanding of both the objectives and what it takes to master them This invaluable knowledge is passed to you so that you will not only be prepared to take the exam but also become a better C developer Features a step by step lab tutorial for each lesson covered in the book encouraging you to practice what you ve just learned in order to reinforce your learning Includes an accompanying website that includes more than 100 simulated test questions and answers Shares solutions to the hands on labs presented in the book Contains complete sample code Offers a unique author approach that not only teaches you how to answer a set of exam questions but also provides you with an understanding of the underlying concepts and skills needed to succeed as a professional C programmer MCSD Certification Toolkit is all you need to fully prepare for exam 70 483

**MCSE Windows 2000 Network Infrastructure** Dave Bixler,Larry Chambers,Joseph Phillips,2000 Designed for advanced end users network engineers and systems administrators who are seeking to pass exams in pursuit of a Microsoft Windows certification

*PC Magazine* ,2000

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## **Table of Contents Microsoft Access Exam Questions**

1. Understanding the eBook Microsoft Access Exam Questions
  - The Rise of Digital Reading Microsoft Access Exam Questions
  - Advantages of eBooks Over Traditional Books
2. Identifying Microsoft Access Exam Questions
  - Exploring Different Genres
  - Considering Fiction vs. Non-Fiction
  - Determining Your Reading Goals
3. Choosing the Right eBook Platform
  - Popular eBook Platforms
  - Features to Look for in an Microsoft Access Exam Questions
  - User-Friendly Interface
4. Exploring eBook Recommendations from Microsoft Access Exam Questions

- Personalized Recommendations
- Microsoft Access Exam Questions User Reviews and Ratings
- Microsoft Access Exam Questions and Bestseller Lists

5. Accessing Microsoft Access Exam Questions Free and Paid eBooks

- Microsoft Access Exam Questions Public Domain eBooks
- Microsoft Access Exam Questions eBook Subscription Services
- Microsoft Access Exam Questions Budget-Friendly Options

6. Navigating Microsoft Access Exam Questions eBook Formats

- ePUB, PDF, MOBI, and More
- Microsoft Access Exam Questions Compatibility with Devices
- Microsoft Access Exam Questions Enhanced eBook Features

7. Enhancing Your Reading Experience

- Adjustable Fonts and Text Sizes of Microsoft Access Exam Questions
- Highlighting and Note-Taking Microsoft Access Exam Questions
- Interactive Elements Microsoft Access Exam Questions

8. Staying Engaged with Microsoft Access Exam Questions

- Joining Online Reading Communities
- Participating in Virtual Book Clubs
- Following Authors and Publishers Microsoft Access Exam Questions

9. Balancing eBooks and Physical Books Microsoft Access Exam Questions

- Benefits of a Digital Library
- Creating a Diverse Reading Collection Microsoft Access Exam Questions

10. Overcoming Reading Challenges

- Dealing with Digital Eye Strain
- Minimizing Distractions
- Managing Screen Time

11. Cultivating a Reading Routine Microsoft Access Exam Questions

- Setting Reading Goals Microsoft Access Exam Questions
- Carving Out Dedicated Reading Time

12. Sourcing Reliable Information of Microsoft Access Exam Questions

- Fact-Checking eBook Content of Microsoft Access Exam Questions
- Distinguishing Credible Sources

13. Promoting Lifelong Learning

- Utilizing eBooks for Skill Development
- Exploring Educational eBooks

14. Embracing eBook Trends

- Integration of Multimedia Elements
- Interactive and Gamified eBooks

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