

# Medical Assistant Exam Prep

1. Which body cavity contains the lungs?

- A. Thoracic
- B. Pleural
- C. Spinal
- D. Abdominal

2. What does warfarin do?

- A. Relax the blood vessels.
- B. Prevent seizures.
- C. Prevent coagulation and thrombus formation.
- D. Reduce anxiety.

3. How can a medical assistant confirm a patient's identity?

- A. No need to ask because they came to the clinic.
- B. Just the patient name is fine.
- C. Patient's full name and DOB.
- D. Patient's address and mother name.

4. Which of the following terms means "high blood pressure"?

- A. Hypotension
- B. Hypopnea
- C. Hyperlipidemia
- D. Hypertension

5. What is a regular respiratory rate for an adult per minute?

- A. 4-10
- B. 32-37
- C. 12-20
- D. 19-30

6. What are the correct patient examination techniques?

- A. Hearing, palpation, smelling, measuring, feeling and seeing.
- B. Seeing how tall, explaining, palpitation, and measuring.
- C. Observation, palpation, percussion, auscultation, manipulation, and mensuration.
- D. Ultrasound, observation, smelling, hearing, feeling, and movement.

7. What type of organism causes yeast infection?

- A. Virus
- B. Fungi

# Medical Assistant Study Guide Answer Key

**United States. Division of Vocational  
and Technical Education**

## Medical Assistant Study Guide Answer Key:

**Curriculum Materials for Trade and Industrial Education, 1963**,1964      Vocational Division Bulletin United States. Division of Vocational and Technical Education,1939      **Vocational Division Bulletin** ,1962      **Vocational Education Bulletin** United States. Division of Vocational Education,1961      Student Study Guide to Accompany Kinn's the Clinical Medical Assistant Tammy B. Morton,2003-06 Provides additional practice and tracks student progress with terminology review exercises coding applications documentation scenarios telephone triage examples instrument identification and review of disease specific skills Unique margin quizzes along the edge of pages can be assigned by the instructor and cut off to hand in making an easy and effective way for instructors to track and provide feedback on the students progress through the course      **Kinn's The Medical Assistant** Alexandra Patricia Young-Adams,2003

**Clinical Procedures for Medical Assistants - E-Book** Kathy Bonewit-West,2015-01-06 Learn the procedures and skills you need to succeed as a medical assistant Clinical Procedures for Medical Assistants 9th Edition provides clear step by step instructions for common office procedures such as taking vital signs collecting and processing lab specimens preparing patients for examinations and assisting with office surgeries Written by expert educator Kathy Bonewit West this full color edition covers the latest competencies and topics in today s medical assisting practice including emergency preparedness and the updated fecal occult blood testing procedure The Evolve companion website includes videos of 84 procedures described in the book preparing you to become a competent clinical medical assistant Over 120 procedures are presented in a clear illustrated step by step format with online videos showing 84 of the procedures in action Chapter outlines and learning objectives prepare you for the skills and concepts you will be learning What Would You Do What Would You Not Do case studies challenge you to apply your knowledge to realistic medical office situations with a practitioner s response at the end of chapters Putting It All Into Practice and Memories from Practicum boxes feature real medical assistants sharing personal on the job experiences Key Terms and Terminology Review help you master medical assisting terminology Charting examples help you understand the process for charting your own procedures Patient Teaching boxes prepare you for effective communication with detailed instructions on how to answer questions and how to explain medical concepts and procedures Student resources on the Evolve companion website offer a fun way to practice your medical assisting knowledge with animations games such as Quiz Show and Road to Recovery drag and drop exercises Apply Your Knowledge exercises matching exercises and other interactive activities blood pressure readings determining height and weight drawing up medication as well as all video procedures and practicum activities UPDATED fecal occult blood testing procedure includes new video demonstrating this procedure UPDATED examples of medical assistants using an EHR are demonstrated in the video procedures showing the use of electronic charting Updated venipuncture photos show how to perform venipuncture UPDATED content also includes topics such as the medical record including HIPAA electronic medical records and advanced

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essential administrative skill presenting sufficient background to get started in this area Revised organization more closely aligns the book's progression with the AAMA and RMA curricula grouping topics together more logically Contextual exercises and applications are incorporated throughout the chapters Content has been reworked and updated to provide more real world emphasis *Kinn's The Medical Assistant* Deborah B. Proctor, Brigitte Niedzwiecki, Julie Pepper, Payel Madero, Marti Garrels, Helen Mills, 2016-05-04 Comprehensive Medical Assisting begins with Kinn Elsevier's 60th Anniversary edition of Kinn's The Medical Assistant 13th Edition provides you with real world administrative and clinical skills that are essential to working in the modern medical office An applied learning approach to the MA curriculum is threaded throughout each chapter to help you further develop the tactile and critical thinking skills necessary for working in today's healthcare setting Paired with our adaptive solutions real world simulations EHR documentation and HESI remediation and assessment you will learn the leading skills of modern administrative and clinical medical assisting in the classroom Basics of Diagnostic Coding prepares you to use the ICD 10 coding system Learning objectives listed in the same order as content makes it easy to review material Clinical procedures integrated into the TOC give you a quick reference point Professional behavior boxes provide guidelines on how to interact with patients families and coworkers Patient education and legal and ethical issues are described in relation to the Medical Assistant's job Applied approach to learning helps you use what you've learned in the clinical setting Learning objectives and vocabulary with definitions highlight what's important in each chapter Critical thinking applications test your understanding of the content Step by step procedures explain complex conditions and abstract concepts Rationales for each procedure clarify the need for each step and explains why it's being performed Portfolio builder helps you demonstrate your mastery of the material to potential employers NEW Chapter on The Health Record reviews how you'll be working with a patient's medical record NEW Chapter on Technology in the Medical Office introduces you to the role EHR technology plays in the medical office NEW Chapter on Competency Based Education helps you understand how your mastery of the material will affect your ability to get a job NEW Clinical procedure videos helps you visualize and review key procedures *Clinical Procedures for Medical Assisting* Barbara Ramutkowski, 2005 Clinical Procedures for Medical Assisting 2nd edition addresses the most current competencies for CMA certification CPR procedures coding and insurance billing requirements HIPAA regulations OSHA guidelines and clinical diagnostic testing such as hemoglobin A1c diabetes testing It also includes coverage of procedures and the coverage of Anatomy and Physiology is increased significantly It trains students on clinical procedures infection control anatomy and physiology assisting with patients medical emergencies and first aid laboratory procedures nutrition pharmacology diagnostic equipment and much more **Kinn's The Administrative Medical Assistant E-Book** Deborah B. Proctor, Brigitte Niedzwiecki, Julie Pepper, Payel Madero, 2016-05-13 Administrative Medical Assisting begins with Kinn Elsevier's Kinn's The Administrative Medical Assistant 13th Edition provides you with the real world administrative skills that are essential to working in the modern medical office An applied

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**Saunders Fundamentals of Medical Assisting** Sue A. Hunt, Jon Zonderman, 2001-10. This new comprehensive medical assisting text with supplemental materials provides an innovative interactive visual well written package focusing on the impact of managed care and current health care trends. It reflects a realistic perspective of the busy medical office environment in which today's medical assistants work. The book is logically organized to follow the way a patient moves through the medical office from the time they check in at the front desk to their clinical experience and back to the front desk for checkout. Each chapter refers students to internet resources and is linked to various supplements for further study and practice.

**Kinn's The Clinical Medical Assistant** Deborah B. Proctor, Brigitte Niedzwiecki, Julie Pepper, Marti Garrels, Helen Mills, 2016-05-10. Clinical Medical Assisting begins with Kinn Elsevier's Kinn's The Clinical Medical Assistant 13th Edition provides you with the real world clinical skills that are essential to working in the modern medical office. An applied learning approach to the MA curriculum is threaded throughout each chapter to help you further develop the tactile and critical thinking skills necessary to assist with medications, diagnostic procedures and surgeries. Paired with our adaptive solutions real world simulations EHR documentation and HESI remediation and assessment you will learn the leading skills of modern clinical medical assisting in the classroom. Applied approach to learning helps you use what you've learned in the clinical setting. Clinical procedures integrated into the TOC provide you with a quick reference. Detailed learning objectives and vocabulary with definitions highlight what's important in each chapter. Step by step procedures explain complex conditions and abstract concepts. Rationales for each procedure clarify the need for each step and explains why it's being performed. Critical thinking applications test your understanding of the content. Patient education and legal and ethical issues are described in relation to the clinical Medical Assistant's job.

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